

Alva Community Council (ACC)

[www.alvacommunitycouncil.org.uk](http://www.alvacommunitycouncil.org.uk)

**Minutes of Meeting**

**Monday 13 March 2017, 7.30pm**

**Venue: Alva Baptist Church**

<b>Lynn Cameron – Chairperson</b> Convener – Joint Community Council Forum Convener – EDF Burnfoot Hill Community Fund Sub Group – Events Sub Group – CAPLan	<b>LC</b>	<b>Robbie Russell – Vice Chairperson</b> Convener – Planning & Licencing Sub Group – Events Sub Group – CAPLan	<b>RR</b>
<b>Linda Greig - Secretary</b> Convener – Environment Convener – EDF Micro Grants Sub Group - Licensing & Planning Sub Group – Events	<b>LG</b>	<b>Anne Spruce – Treasurer</b> Sub Group – Events Sub Group – CAPLan	<b>AS</b>
<b>Sandra Rees – Minute Secretary</b> Community Action Plan (CAPLan) Coordinator Sub Group - Licensing & Planning Sub Group - Events	<b>SR</b>	<b>Louise Young</b> Convener- Health inc Alva Health Centre Patient Group Sub Group – Events	<b>LY</b>
<b>Philip Ward</b> Convener – IT / Website	<b>PW</b>	<b>Iain Craig</b> Sub Group – Events Sub Group – CAPLan	<b>ICr</b>
<b>Gemma Waghorn</b> Convener – Education Sub Group – Events Sub Group – IT/Website	<b>GW</b>	<b>Mary Dalrymple</b> Convener – Data Protection Sub Group – Events Sub Group – IT/Website	<b>MD</b>
<b>Graham Burt</b> Sub Group – Events Sub Group – IT/Website	<b>GB</b>	<b>Kirsty Ryles</b> Sub Group - Licensing & Planning Sub Group – Events Sub Group – IT/Website	<b>KR</b>
<b>Community Councillors in attendance</b> – Lynn, Linda, Anne, Sandra, Louise, Iain, Gemma, Graham, Mary & Kirsty. <b>Minutes</b> – Sandra			

**In Attendance:**

Members of Public (MOP) x 15

Elected Councillors – Cllr Balsillie & Cllr Drummond

<b>Agenda Item</b>	<b>Minutes of Item Discussed</b>	<b>Action By</b>
<b>1</b>	<b>Welcome and Introductions</b> Lynn welcomed those in attendance to the meeting.	
<b>2</b>	<b>Apologies</b> Apologies from Robbie & Philip	
<b>3</b>	<b>Declaration of conflict of interest.</b> Louise and Kirsty will leave the room at item 11	
<b>4</b>	<b>Minutes of Previous Meeting</b> Proposed by Graham & seconded by Linda	
<b>5</b>	<b>Matters Arising from Previous Minutes.</b> None	
<b>6</b>	<b>Police Report – PC Jamie Millar</b> Report Attached	

7	<b>Office Bearers Reports</b>	
7.1	<p><b>Chairperson Report – Lynn Cameron</b></p> <p><b>Post Office Questionnaire</b> – Alva Post Office has recently been refurbished and there is the opportunity to tell them what you think of the new-look branch by completing a questionnaire available in Alva PO. Alternatively email your comments to <a href="mailto:comments@postoffice.co.uk">comments@postoffice.co.uk</a> or phone 03457 22 33 44 or see <a href="http://www.postofficeviews.co.uk">www.postofficeviews.co.uk</a>. There was discussion about the unfinished appearance of Alva PO and the mess of the lane at the side of the premises.</p> <p><b>BMX Track</b> – A member of the public has asked Lynn what can be done to revamp the BMX Track that is located on part of the old railway line at the south of the town. Lynn has contacted Garry Weir, Community Service Officer, Criminal Justice Team for assistance to return the track to its former glory by clearing debris and repairing some of the turns / humps. Gary has agreed to consider it and Lynn will continue to liaise.</p> <p><b>Trusted Partnerships, Key Holding and use of Alva CAP</b> – Lynn advised that some Community Councillors met with Brian Forbes, Manager of Clackmannanshire Council (CC) Customer Services on 06/03/17 to discuss this topic. CC would like Alva Community Council to be 'Trusted Keyholders' for the Cochrane Hall for day-time use only (as CC encourage use of Alva Academy facilities for evening events). The following was discussed;</p> <ul style="list-style-type: none"> <li>• Any of the office bearers could have the key.</li> <li>• It would be for ACC's own use as we are not in the position to take on responsibility for other community groups using the hall at this time.</li> <li>• The Risk Assessment for Events would change as they currently include a member of CC staff being onsite.</li> <li>• CC would still be responsible for cleaning before and after ACC use although we would of course leave it clean and tidy.</li> <li>• Cochrane Hall has Wi-Fi so could be used for web-team meetings, etc.</li> </ul> <p>It was agreed in principal that ACC would become 'Trusted Keyholders' for Cochrane Hall.</p> <p>There is no scope for a similar arrangement for the Community Access Point.</p> <p><b>Inappropriate Communication</b> – Lynn advised that some Community Councillors were on the receiving end of inappropriate email from a fellow Community Councillor. The Code of Conduct for Community Councillors was adopted at the January meeting after a similar incident which hadn't been discussed publicly. There followed discussion about adding a protocol to the Standing Orders to deal with such situations as adoption of the Code has been ineffective. It was agreed that Lynn will ask Lesley Bailie, Community Planning Advisor, Clackmannanshire Council to facilitate a meeting with Community Councillors to give those concerned an opportunity to air their views and to perhaps agree the protocol. Mary advised that she'd sent the email and is looking forward to the meeting with Lesley. Mary said she emailed Lynn to find out the whereabouts of notices that she laminated 4 years ago and considers that Lynn shouldn't have circulated the email to other Community Councillors. Lynn explained she circulated the email to try and locate the laminates for her. (see item 9)</p>	<p>Lynn</p> <p>Lynn</p> <p>Lynn</p>
7.2	<p><b>Secretary Report – Linda Greig</b></p> <p><b>COMMUNITY MATTERS (CM) REVIEW</b> Linda asked if members of the coordinating group had received the email from Lesley Baillie asking if each could review our role in the CM initiative, for example, what we would do, what we would not do how would we do it differently &amp; why. Those concerned advised they'd replied individually.</p>	

**COMMUNITY MATTERS REFLECTION & LEARNING PROPOSAL** Leslie has provisionally booked Alva Academy for 30<sup>th</sup> March 6.30 pm for 7pm. Participatory Budgeting Partners are attending to facilitate an interactive session on Clacks CM which will give us the opportunity to discuss what was achieved from CM in Clackmannanshire.

**ACC INSURANCE** Is being updated, when Linda receives confirmation she will forward on to Anne, who can then add on any extras we need for fun day.

**TOWNS & VILLAGES IMPROVEMENT (TVI) PROJECTS** Linda emailed Lesley Baillie to say that Alva Community Council are interested in meeting with a representative from the TVI team (Towns & Villages Improvement Project) in order to see how we can turn our Community Action Report into a Community Action Plan. After some communication with Leslie, Linda agreed to wait until after the Council sets the budget, as there would be a better understanding of when TVI will get to Alva. The officers in the Capital Projects Team who are leading on TVI will make contact with Alva Community Council through the single point of contact as soon as they are in a position to start preparations to consult on Alva's TVI, but in the meantime if we need support we can see if Leslie can help or perhaps Clackmannanshire Third Sector Interface (CTSI). Sandra agreed to arrange a CAPlan group meeting to discuss this further.

**LACK OF WHITE LINES ON MAIN ROAD THROUGH ALVA** Alva Community Council contacted Traffic Management & Road Safety Officer at Clackmannanshire Council about this issue which was raised at the last meeting. This is the reply.

*'As part of ongoing efforts to improve road safety on our road network we have now implemented a new system of road markings whereby non essential markings are removed where safe to do so. Although this might seem strange and even counter intuitive, evidence shows that on urban streets where the speed limit is 30mph or less, removal of centre of the road markings can lead to a drop in traffic speed and an improvement in road safety for all road users as drivers are forced to consider their behaviour rather than feel 'entitled' to their position on the road because of the centre line. You will see, in Alva and other areas where centre of the road markings have been removed such as Alloa, Tullibody, Tillicoultry, Dollar etc, that we may use painted parking bays, bus stop markings to narrow or alter the view of the road instead.*

*Road safety is always our highest priority and all roads in Clackmannanshire are monitored to ensure that they function safely. The changes made to the road markings on our urban roads will also be monitored to ensure that they help us achieve an improved safety record for drivers, pedestrians and cyclists alike.*

Member of the Public, Sheona Craig, Alva Primary and Academy Parent Council, asked if Clackmannanshire Council had considered their own 'Safer Route to School' initiative when making nonsensical decisions not to apply white lines on the main road and to remove from other areas. This led to discussion about the general unkempt appearance of the town centre and highlighted the need for the promised upgrade discussed previously (TVI). Cllr Balsillie considers Alva has the essence of a thriving community with a range of shops including a Co-op, Post Office, fishmonger, florist, haberdashery, etc, etc, He said he'd issued correspondence to town centre traders 4 years ago suggesting they create a Traders Organisation but there were only 4 replies. Many of the shop units are owned by the same person.

Sandra

	<p><b>CRAIGLEITH TERRACE ALVA...</b> Alva Community Council (ACC) has contacted Traffic Management &amp; Road Safety Officer at CC regarding the lack of nameplates at Craiglieth Terrace Alva. This is the reply.</p> <p><i>'Having visited the site to confirm what road signs would be appropriate, they did find that it might be difficult to establish exactly how the properties should be accessed. Should residents wish an additional sign to be placed on the wall at the western, rear access from Copland Place I would be happy to consider this provided that I receive a written consent from the owner of the wall and confirmation of the house numbers of those properties to be accessed from the rear'.</i></p> <p>After further communication between ACC &amp; the representative at Clackmannanshire Council it is clear that this is something they are not prepared to provide any further help with. Linda has spoken to some of the residents of Craiglieth Terrace but not, as yet, with the residents that own the wall, she will try again.</p>	Linda
7.3	<p><b>Treasurers Report – Anne Spruce</b></p> <p><b><u>Ordinary Account</u></b></p> <p>Receipts £200 Reimbursement for donation to Alva Baptist</p> <p>Payments £35.99 Secretary expenses £152.00 IT expenses</p> <p><b>Balance £2051.50</b></p> <p><b><u>Special Events Account</u></b></p> <p>Receipts £395.06 Reimbursement for CM event £2000 EDF grant for planters and baskets £5359 Donation from OLE</p> <p>Payments £1560 Christmas Lights</p> <p><b>Balance £14696.10</b> (£12142.34 ring-fenced)</p> <p>Ring fenced £1000 micro grants £2172.79 baskets and planters £3610.55 Action Plan (£5359.00 from Ochil Leisure Centre)</p> <p><b>Donation from Ochil Leisure Centre (OLE)</b> OLE is now closed and demolished. David Fraser of OLE Management Committee advised that remaining funds have been distributed to various community groups including Alva Community Council who received £5359.00. Lynn asked David to convey our thanks to OLE committee. Sandra proposed that the £5359.00 from OLE be put towards Outdoor Gym Equipment for Cochrane Park. It was agreed to discuss this and any other proposals at the April meeting.</p>	

<b>8</b>	<b>Convener Reports</b>	
<b>8.1</b>	<p><b>Planning / Licensing Applications</b> – Robbie was absent but Sandra delivered a report based on Clackmannanshire Council weekly planning bulletins;</p> <p>10/02/17</p> <ul style="list-style-type: none"> <li>• Dormer extension at James Street</li> <li>• Patio doors at Coblecrook Gardens</li> </ul> <p>17/02/17</p> <ul style="list-style-type: none"> <li>• Alterations to layout at house at Queen Street</li> <li>• Planning application – see below</li> </ul> <p>24/02/17 &amp; 03/03/17</p> <ul style="list-style-type: none"> <li>• Nothing</li> </ul> <p><b>17/02/17</b>  <b>Planning Application 17/00044/FULL</b>  <b>42 Houses with Associated Access Roads, Parking and Landscaping At Former Alva Academy Site, Queen Street, Alva</b></p> <p>Alloa Advertiser requested a statement from Alva Community Council (ACC) that was printed in the 01/03/17 edition.</p> <p><b>Objection on Clacksweb planning portal from the Secretary of Alva Games Committee</b> that the strip of ground that is to be returned to the park is, according to the plans, where the developer is going to plant trees.</p> <p><b>Neighbours Comments / Objections</b> about the planned two-storey houses looking directly into bedrooms of existing houses on Beauclerc Street and Park Street, loss of views to the park, loss of car parking for events in the park, concern about existing trees and the bat population who may use them to roost. Concern about potentially 84 more cars in addition to 80+ cars at the nearby eco-houses and that the current road infrastructure is unsuitable.</p> <p>Following discussion it was agreed that Sandra will submit an objection on behalf of ACC that the developer is planning to plant trees on the strip of ground that is meant to be reinstated to Johnstone Park. She will also register a concern about the adverse affect on highway safety as the road infrastructure is not suitable for the potential volume of traffic. There could be 84+ vehicles at this development in addition to vehicles from the almost complete nearby 48 Eco Houses.</p> <p>A MOP suggested that potential purchasers of the new houses be made aware that Alva Games are on the 2<sup>nd</sup> Saturday of July each year and have been for 150+ years as they may complain about fairground noise, etc. It was acknowledged that owners will have a right to complain just like anyone else but it doesn't mean their complaint would be upheld.</p> <p><b>Bus Stop at Glebe / Greenhead Crossroads on A91</b> – A MOP asked if anything could be done about this as it is currently unsafe for pedestrians crossing the road. Lynn suggested reporting it to Police by phoning 101. Cllr Balsillie suggested writing to Clackmannanshire Council to request that the bus stop is moved.</p>	<p>Sandra</p> <p>Linda</p>
<b>8.2</b>	<p><b>IT &amp; Website</b> – Philip was absent but Graham delivered his report</p> <p><b>Web Team</b> – Philip, Graham, Gemma, Mary &amp; Kirsty.</p> <p>Phil switched Alva Community Council (ACC) website over to the new server on February 27th and took that opportunity to switch to the new look and feel for the site.</p>	

	<p>That evening the Web Team had their first training session in the No.5 Snug. Thanks to Mary for tirelessly attempting to book the CAP or Alva Academy, but the council were unwilling to let the team use the internet services in either venue so they had to use the No'5 Snug and a mixture of their wifi and Phil's phone 4G to get internet access for the evening. Cllr Drummond will challenge Clackmannanshire Council about lack of public wi-fi for evening meetings in Alva Academy and Alva Community Access Point.</p> <p>From now on, could Community Councillors send all requests for web posts to <a href="mailto:webteam@alvacommunitycouncil.org.uk">webteam@alvacommunitycouncil.org.uk</a>. One of the team will respond "I'll do it" to let everyone know that the job is in hand. Team members who are not yet confident in their ability to create posts are encouraged to attempt to make the post on our development site at <a href="http://acc.philward.me.uk">http://acc.philward.me.uk</a></p> <p>Phil advised that Mary contributed updated text for the About Us page which has been posted. Since ACC agreed to put our names on the About Us page Phil has added them on with a note of our official roles in the Community Council. Could all Community Councillors please have a look at the About Us page and let Phil know of anything that needs to be corrected.</p> <p>Mary said she was going to write to all former Community Councillors to request their permission to put their names on ACC website and Facebook page. Several current Community Councillors suggested this was unnecessary and irrelevant to the current work of ACC. It was agreed to discuss further at the April meeting and Linda will add to the agenda</p>	<p>Cllr Drummond</p> <p>Community Councillors</p> <p>Linda</p>
8.3	<b>Education – Gemma</b> Nothing to report	
9	<p><b>Laminates</b></p> <p>Lynn asked if any Community Councillor knows the whereabouts of 20 of the 24 laminated notices made by Mary 4 years ago. Nobody knows. Lynn explained these were used when the Community Council met in Ochil Leisure Centre, are not required now but asked those present if they would like more laminates to be made up. The majority consider that they are not required so the lost laminates won't be replaced. (see item 7.1).</p>	
10	<p><b>Fundraising Workshop – Mary</b></p> <p>Mary advised that she and Sandra attended a Fit for Fundraising workshop on Saturday 25/02/17, tutored by Pam Judson for The Scottish Council for Voluntary Organisations (SCVO).</p> <p>At the workshop we learned who has the money to give to groups, how much they have, who gets it, 3 models of fundraising &amp; making a case for support. We explored 3 types of funding i.e. Trusts/Foundation, Companies &amp; Individuals, how to find funders and build relationships with them.</p> <p>Several ideas were suggested by the Tutor as follows;</p> <p><b>Tin Collections</b> – we already have collecting tins in some shops for Christmas lights. It would be good practice for two people to count the money collected instead of one and to consider giving shops an acknowledgment certificate confirming the amount collected.</p> <p><b>Registered Charity</b> - After discussion it was decided that ACC won't do this at present as it requires registration with Office of Scottish Charity Regulator (OSCR) which is very time consuming.</p> <p><b>Donations Page on ACC Website</b> – Following discussion it was agreed that Sandra will ask Phil if this is feasible. Donations may be eligible for Gift Aid.</p> <p>Mary has put some of the information from the workshop, including a list of fundraising resources and websites in to Alva Community Access Point (CAP) in a green folder.</p>	<p>Anne</p> <p>Sandra</p>

<p><b>11</b></p>	<p><b>Micro Grant Applications – Linda.</b></p> <p>Kirsty and Louise left the room to avoid a conflict of interest regarding the application from Alva Toddlers Group.</p> <p><b>Alva Toddlers Group</b> – have applied for £250 to purchase Scales, toys &amp; easels. A vote was taken and it was agreed to award the funds.</p> <p><b>Alva Glen Heritage Trust</b> – have applied for £250 for works on the waterfall. A vote was taken and it was agreed to award the funds.</p>	<p>Anne Linda</p>
	<p><b>Sub Committee Reports</b></p>	
<p><b>12</b></p>	<p><b>Events – Lynn, Robbie, Linda, Anne, Sandra, Louise, Iain, Gemma, Graham, Mary &amp; Kirsty.</b></p> <p>No report given due to shortage of time.</p>	
<p><b>13</b></p>	<p><b>Clackmannanshire Councillor Reports</b></p> <p><b>Cllr Archie Drummond</b></p> <p>Cllr Drummond clarified that following a period of uncertainty SNP were now back in administration at Clackmannanshire Council. There will be no compulsory redundancies. There is a 15 point action plan and a healthier budget position. There are plans for a cycle stop on the leisure path between Alva and Tillicoultry.</p> <p><b>Cllr Donald Balsillie</b></p> <p><b>Community Hub</b> - In response to an email from Sandra requesting confirmation of plans for a Community Hub now that SNP are back in administration. Cllr Balsillie considers this matter was left to stagnate under the previous administration. He advised that it's likely that the current administration will return to the original plan of a bolt on to Alva Primary School but we need to scope out community needs and aspirations then match it to the Making Clackmannanshire Better initiative. Lynn advised that there will soon be a press release about the Youth Consultation report that will supplement the existing Alva Community Action Plan.</p>	
<p><b>14</b></p>	<p><b>AOB</b> – None due to shortage of time</p>	
<p><b>15</b></p>	<p><b>Date of Next Meeting</b> – Monday 10<sup>th</sup> April 2017 Alva Baptist Church</p> <p>7.00pm - Community Councillors only 7.30pm – Public Meeting</p>	

## POLICE REPORT

### ALVA COMMUNITY COUNCIL

13/03/2017

#### INTRODUCTION

I am Police Constable 247 James Miller, one of the Community Policing officers for the area stationed at Alloa Police Office, the other being PC 933 Brentt Chambers. You can contact me or Brentt by calling 101 or by e-mail at [James.Miller@scotland.pnn.police.uk](mailto:James.Miller@scotland.pnn.police.uk) or [Brentt.Chambers@scotland.pnn.police.uk](mailto:Brentt.Chambers@scotland.pnn.police.uk).

Since the last meeting there have been 5 detected crimes and 12 undetected crimes recorded by police.

#### PRIORITIES

##### ANTI-SOCIAL BEHAVIOUR

There were 7 recorded incidents of anti-social behaviour in the area, they are as follows;

- From 16<sup>th</sup> to 23<sup>rd</sup> February, various disorder offences occurred in Cobden Street, Alva and at an address in Tullibody. The 2 males responsible will be reported for these offences.
- On 22<sup>nd</sup> February, the Community Policing Team executed drugs search warrants in The Nethergate and The Nebit with a quantity of controlled drugs recovered. The occupants at these address were dealt with for drugs offences.
- On 1<sup>st</sup> March, a male in West Stirling Street sent an offensive message resulting in him being charged and reported.
- On 2<sup>nd</sup> March, a male was observed in the Woodland Park acting in an indecent manner. He was traced and detained and will be reported for a Public Indecency offence.
- On the same day, at The Nebit, threatening and abusive messages were sent via Facebook. A suspect has been identified and will be traced by police.
- On 6<sup>th</sup> March, at Greenhead, an intelligence led apprehension was made for driving and drugs offences. A local male will be reported to the Procurator Fiscal.

##### VANDALISM

There were 3 reported incidents of vandalism in the area over the last month, they are;

- On the evening of 24<sup>th</sup> February, a vandalism occurred to a car Craighorn Road. A suspect has been identified and is being sought by police.
- Overnight from 26<sup>th</sup> to 27<sup>th</sup> February in Torry Drive, a vehicle parked within a driveway was subject to multiple vandalisms. No suspect has been identified.
- Overnight from 11<sup>th</sup> to 12<sup>th</sup> March in Coblecrook Place, a window of a residential dwelling was smashed. No suspect or reason for this vandalism have been identified.

##### VIOLENCE

There have been 3 recorded incidents of violence in the area, they are;

- On 21<sup>st</sup> February, a neighbour dispute in Cleuch Drive escalated resulting in a female being subject to a minor assault. The male responsible was traced by police and a report has been submitted to the Procurator Fiscal.



- On the same date, a domestic assault occurred in Greenhead and efforts are ongoing to trace the male suspect.
- On 10<sup>th</sup> March, a minor assault occurred between two males in Craighorn Road. Efforts are ongoing to trace the suspect.

### **ACQUISITIVE CRIME**

There have been 4 recorded incidents of acquisitive crime towards the public in the area, they are;

- On 16<sup>th</sup> February, a theft by shoplifting occurred at the Co-op. The male suspect has been identified and is currently being sought by police.
- On 23<sup>rd</sup> and 23<sup>rd</sup> February, a further 2 thefts by shoplifting occurred at the Co-op. The juvenile responsible has been identified and will be traced and charged.
- Between 22<sup>nd</sup> and 25<sup>th</sup> February, a theft of furniture occurred from a residential dwelling in Craighorn Road, a suspect has been identified.
- On 26<sup>th</sup> February at a residential dwelling in George Street, a bank card was either stolen or lost and found and subsequently used in a fraud. Enquiries are continuing.

### **ROAD TRAFFIC**

**It should be noted that traffic offences are routinely detected and dealt with by police without the need for them to be recorded.**

- A vehicle was seized by police after the driver was observed driving without the correct documentation.
- DVLA enforcement officers are operating in the area clamping and uplifting vehicles which are not taxed. Police are aware of incidents of people cutting off the clamps and persons have been dealt with for this.
- Ongoing issue with persons riding off road motor bikes on the paths and roads at Greenhead and other parts to the south of the town. Marked and unmarked police vehicles will be targeting this problem.

### **OTHER INCIDENTS OF NOTE**

A large police operation was carried out at the weekend to facilitate an SDL protest and counter protest in Alloa town centre. The event was well attended and passed without any major incident.

Any information regarding drug dealing or other criminality can be reported to police or Crimestoppers and can be done so anonymously.

Efforts are continuing to deal with parking problems in Alva by means of enforcement and communication with Clackmannanshire Council. No physical changes to the problematic areas appear to be imminent however consideration should be given to possible temporary solutions to ensure the safety of pedestrians whilst allowing access to delivery vehicles.

### **ANY OTHER COMMUNITY ISSUES**

Police Scotland are currently seeking community involvement and input into the Policing 2026 strategy project. This will be the most comprehensive analysis ever undertaken of the demands policing faces and

the sort of organisation we need to become to protect the people of Scotland over the next decade. More details and information can be found on the Police Scotland website.

Community police officers have continued in their efforts to address local issues such as anti- social behaviour, parking issues and underage drinking. Please continue to report any concerns to police on 101 or directly to ourselves via e-mail.

Facebook and Twitter – Community Messages can be placed on local Police sites via one of the Community Sergeants, who are PS Scott Thomson 378 and PC 653 Graham Cadden. Both are based at Alloa Police Office.

## **FEEDBACK FROM MEETING**