

Alva Community Council (ACC)

www.alvacommunitycouncil.org.uk

FINAL Minutes of Meeting

Monday 12 March 2018

Venue: Alva Baptist Church

Sandra Rees – Chairperson Sub Group – Events Sub Group - CAPlan	SR	Lynn Cameron – Vice Chairperson Sub Group – Events Sub Group - CAPlan	LC
Linda Greig - Secretary Convener – Environment Convener – EDF Micro Grants Sub Group - Licensing & Planning Sub Group – Events	LG	Anne Spruce – Treasurer Sub Group – Events Sub Group - CAPlan Sub Group - EDF Micro Grants	AS
Louise Young – Minute Secretary Convener - Health Centre Patient Group Sub Group - Events	LY	Gemma Waghorn Convener - Education Convener - Health (Public Partnership Health Forum) Sub Group - Events Sub Group - IT/Website	GW
Iain Craig Convener - Licensing & Planning Sub Group - Events Sub Group - CAPlan Sub Group - EDF Micro Grants	ICr	Mary Dalrymple Convener - Data Protection Sub Group - Events Sub Group - IT/Website	MD
Graham Burt Convener - IT/Website Sub Group - Events	GB	Robbie Russell Sub Group - Events Sub Group - CAPlan	RR
Kirsty Ryles Sub Group - Licensing & Planning Sub Group – Events Sub Group – IT/Website	KR		
Community Councillors in attendance – Sandra, Lynn, Linda, Kirsty, Louise, Gemma, Graham, Iain, Minutes – Louise			

In Attendance:

Members of Public (MOP) x 5
Lesley Baillie

Elected Councillors – Cllrs Benny, Balsillie, Clark, Lewis

Agenda Item	Minutes of Item Discussed	Action By
1	Welcome and Introductions Sandra Welcomed everyone to meeting. No introductions required.	
2	Apologies Apologies from Mary, Anne. Robbie did not attend.	
3	Declaration of conflict of interest - None	
4	Minutes of Previous Meeting	

	Proposed by Lynn, seconded by Kirsty.	
5	Matters Arising from Previous Minutes - None	
6	<p>Police Report – PC James Millar - Community Police Officer</p> <p>Attached Separately</p> <p>Disabled signage/markings are still not done - Cllr Benny advised she will look into this.</p> <p>Mr Risk - Still awaiting a pedestrian crossing outside Burnside Court i.e Hanover Housing. Linda advised it is with the council and will hopefully be able to update next month.</p>	Linda
7	<p>Berryfield Development Update by Sam Sweeney, partner at Bracewell Stirling Consulting Chartered Architects</p> <ul style="list-style-type: none"> • advised that the consultation was well attended • no negative feedback just some clarification • 104 houses (2,3,4,5 Bed houses) Including affordable housing • All surveys done. Constraints - drainage (rainfall). proposal may change slightly to deal with drainage. Looking at an Urban drainage pond going into burn. • Maintain a walkway through to the Academy with green space either side <p>Question: Will there be access (walking) to community entrance of Academy? Answer: Yes there will be a direct access.</p> <p>Question: (Shona from the Academy PTA) Senior Management has not been consulted or shown plans is there an opportunity for a drop off zone at a walkway? Answer: This would change development guidelines and significant change to roads and layouts however not ruling it out.</p> <p>Question: (Shona PTA Academy) Community benefit - are there any opportunities for young work experience with the developer? Answer: Due to the health and safety issues on site with young workers this is unlikely.</p> <p>Statement from Shona PTA Academy - School wants to be liaised and kept up to date with what's happening.</p> <p>Question: (Shona PTA Academy) What is the timeframe for the development? Answer: They have 2 weeks for the final plan to be given to the council. the council then have 4 months approx. to deal with it. School will be notified during the application process. Probably not looking at March/April 2019 before anyone is on site.</p> <p>Question: Developer contribution? Answer: This needs to come from the council. Can be either:</p> <ul style="list-style-type: none"> • Goodwill gesture • Something that has to be necessary - a direct impact to the community due to the development. <p>Question: From OYCI (Shona) the play areas that are detailed in the plans have the young people been consulted on what they'd like? Answer: No. However we are happy to do so. Would need to be done immediately as dont want to hold the developer back. This could be discussed slightly later into development.</p>	

	<p>Question: (from Graham ACC) The affordable housing is there is housing association organised for them? Answer: 26 of the 104 housing are to be affordable homes. They have approached Kingdom housing awaiting a response.</p> <p>Question: (David Fraser)The shared surface areas are they monoblock the same as Queen Street? Answer: Yes it is. David: There has been a lot of complaints about the slippiness/treachery of the surface. Reply: Council decide what has to be used.</p> <p>Mr Sweeney advised news on the former Alva Glen hotel. There are 2 parties interested in the site for affordable housing. 18 Apts - 4 x 1 bed 14 x 2 bed with 100% parking.</p>	
<p>8</p>	<p>Office Bearer reports</p>	
<p>8.1</p>	<p>Chairperson report - Sandra Rees</p> <p><u>Clackmannanshire Council Budget 2018/19 – Outcome of meeting on 08/03/18.</u></p> <p>On Thursday 8 March Clacks Council set their budget for 2018/19 after a contentious consultation period where hundreds of people throughout the Wee County attended the meeting in their town. Savings of £7.376 million have been approved to deal with the spending gap. Council Tax is to rise by 3% and Alva, Tullibody and Dollar community halls are to be offered to local communities with a view to achieving Community Asset Transfers in line with the Community Empowerment Act.</p> <p>The main decisions affecting facilities in the Alva Community are;</p> <p>Alva Community Access Point (CAP).</p> <p>To be relocated to Alva Primary School.</p> <p>See Alva Community Development Trust report at item 11</p> <p>Community Asset Transfer of Cochrane Hall</p> <p>See Alva Community Development Trust report at item 11</p> <p><u>Thanks and an Apology to David</u></p> <p>In 2013 David very kindly set up the ACC Facebook with previous IT Convener, Phil, and agreed to be the 2nd Admin as none of the other new Community Councillors, at that time, had a clue about such matters. When Phil passed the IT Convener reigns onto Graham last year we forgot to tell him that David was still Admin on Facebook. This led to Graham recently removing David as Admin and an apology was given to David for the way this was handled. ACC appreciates David’s help over the last 5 years, not just for Facebook but for making the facility available for our monthly meetings. Moving forward, however, we feel we don’t currently need a 2nd Admin on Facebook as there is now an IT sub-group.</p> <p><u>Alloa Half Marathon</u></p> <p>The 36th Alloa Half Marathon is on Sunday 18 March – Sheona, Sandra and Gemma volunteered as a Steward for the Alva stretch of the event that is facilitated by Alloa Round Table. There is mandatory safety briefing on Wed 14 March, 6.30pm, Inglewood House, Alloa</p> <p><u>Internal Communications</u></p> <p>There have been 3 meetings with Lesley Baillie to discuss Internal Communications to</p>	

	<p>which all Alva Community Councillors were invited. The meetings were in April 2017, 04/12/17 and 26/02/18. Lesley is in attendance tonight.</p> <p>As a result of discussions at these meetings some proposed changes have been made to the Code of Conduct and Standing Orders. They have been circulated to all Alva Community Councillors.</p> <p>The draft Code has amendments to;</p> <ul style="list-style-type: none"> Section 1 (introduction) Section 8 (openness) Section 11 (respect) <p>There are also new 'Guidelines for Communication' on pages 5, 6 and 7.</p> <p>The draft amendments to the SO's are at items 13 and 17.2.</p> <p>There were no questions about the proposed changes to the Code and Standing Orders and it was agreed they will be presented for approval at the ACC meeting on 9 April 2018.</p> <p><u>Beach of Code of Conduct</u></p> <p>This item will be raised at the April meeting</p>	
<p>8.2</p>	<p>Secretary Report - Linda Greig</p> <ul style="list-style-type: none"> • CTSI in partnership with SenScot Legal we are putting on a GDPR training session on the 17th of April from 10-1pm. This will be a practical session explaining everything you need to ensure you comply with the new regulations coming into place on the 25th May 2018. <p>Book a space following this link https://www.eventbrite.co.uk/e/gdpr-training-tickets-43615534237</p> <p>Lesley is investigating an evening session version for CC</p> <ul style="list-style-type: none"> • Luke Graham MP for Ochil and South Perthshire would like to submit a report to Alva Community Council which will provide an update on his work in the constituency and at Westminster. <p>Alva CC meeting dates have been passed on to the support officer.</p>	
<p>8.3</p>	<p>Treasurer Report - Anne (read by Lynn)</p> <p>Treasurers Report March 2018</p> <p><u>Ordinary Account</u></p> <p>Expenses</p> <p>£57.60 Cost of hosting web site</p> <p>Balance £1987.44</p> <p><u>Special Events</u></p> <p>Expenses</p> <p>£167.68 Deposit for band (Fun Day)</p>	

	<p>£134.40 Insurance (clean up. Bunting, parade, gala tents)</p> <p>Balance £13093.02</p> <p>Ringfenced</p> <p>Micro grants £1270.00</p> <p>Lights £2153.08</p> <p>Action Plan £2929.55</p> <p>I have applied for £500 Community Grant from Clackmannanshire Council towards the fun day and sent an acceptance letter to EDF for £2500 grant towards the fun day/ Christmas fayre</p>	
9	Convenor Reports	
9.1	<p>Environment including Parks & Alva Glen - Linda Greig</p> <ul style="list-style-type: none"> The Cherry trees are to be replaced in the Park by Clackmannanshire Council. 	
9.2	<p>Planning & Licensing Applications - Iain Craig</p> <ul style="list-style-type: none"> Proposed single storey extension and formation of new access (amendment to planning permission) Hillfoots Business centre Alterations to school to form 2 doors in External walls & installation of secondary glazing - Alva Primary School An amendment to change drainage & rooflights - The Bungalow, Alva Application for a single storey extension to rear of house - 20 Robertson Street Alva Amendment to put in internal garage door to hallway - Plot 25 & Plot 26 Former Alva Academy Site Conversion of Fishery storage to form 2 holiday lets - Woodhill Fishery, Alva 	
9.3	<p>Public Partnership Forum - Gemma Waghorn</p> <p>Advised that the Carers Act is coming into effect from 1st April 2018</p>	
9.4	<p>Alva Health Centre Patient Group - Louise Young</p> <p>No report</p>	
9.5	<p>IT Report - Graham Burt</p> <p>IT REPORT March 2018</p> <p>Since the last report in February, our website and our Facebook group have been dominated by the impacts of the Beast From The East.</p> <p>Everything from road reports to school closures was shared as much as possible to other community groups which in turn was shared by people to their friends and family.</p> <p>A few days after the last meeting I created a Facebook page for the Alva</p>	

	<p>Community Development Trust (ACDT). Because of sharing by myself and others plus the passion behind the Save The Cochrane Hall campaign, this has meant a lot of activity of both on our own Facebook, Twitter page and the ACDT page.</p> <p>Another hot topic is the issue of litter and in particular dog fouling. There has been extensive dog fouling in and around the new social housing scheme where I live, so much so that Paragon have twice issued letters to tenants. The irony is that is non-residents that are the main culprits on their way to and from the parks.</p> <p>Despite the Clacks Council of a promise of a Dog Warden patrol and street cleaning, we have not observed any in the scheme. The general consensus of the public is we need to come up with a more efficient system and higher fines. Other feedback states it is a problem all over Alva and has been made worse by cutback on street cleaning. However, the blame lies with irresponsible dog owners.</p> <p>Events that are current include Alva Cemetery Community Clean-Up Day, the Family Fun Run – Sunday 18th March and of course tonight’s meeting.</p>	
<p>9.6</p>	<p>Joint Community Council Forum - Mary Dalrymple read by Kirsty Ryles</p> <ul style="list-style-type: none"> • <u>Data Protection Act was mentioned at the last meeting on Thursday 08/02/2018.</u> • <u>Information sharing amongst a few community councils</u> • <u>Stuart Crickmar read out some details about the budget consultation.</u> 	
<p>10</p>	<p>Events Sub Committee Update - Sandra Rees</p> <p><u>Cemetery Clean-up Day</u></p> <p>The Alva Cemetery Community clean-up event is on Sat 17 March and we are now combining forces with Ochil Youths Community Improvement (OYCI). Members of the public are asked to come along to help tidy common areas of the cemetery by weeding & gathering litter. Those with a family lair/headstone could take the opportunity to spruce it up (if required). Everyone should bring their own cleaning materials, garden tools, gloves, if possible although there will be a few items to lend out.</p> <p>Clackmannanshire Council have agreed access to the meeting room adjacent to the former cemetery house where there are toilets. Refreshments will be available in the meeting room. Ochil Youths Community Improvement (OYCI) are doing litter pick on Ochil Road at the top of Cemetery at the same time and placing dog poo bag holders that they have made out of old plastic bottles.</p> <p><u>Funday</u></p> <p>Date confirmed of the 26th May. Theme is Disney. A parade is trying to be organised. There will be a Bollard competition again.</p> <p>Mary advised the following (read by Kirsty Ryles)</p> <ol style="list-style-type: none"> 1. With effect from January(? - no actual month was given) 2019 all community groups/organisations who are holding events will be asked to attend a Safety Advisory Group meeting in Kilncraigs. 2. Road closures require at least 4 weeks notice. 3. Public Procession - risk assessment is free. 	
<p>11</p>	<p>Community Action Plan (now ACDT) - Sandra Rees</p> <p><u>Community Development Trust</u></p> <p>At the ACDT Group meeting on 15/02/18 in Cochrane Hall it was agreed to change the</p>	

group name from Alva Community Action Plan (CAPlan) to Alva Community Development Trust (ACDT).

The group will remain a sub-group of ACC until an ACDT constitution, etc, is organised.

An ACDT membership form and newsletter are being prepared and a copy will be delivered to each household in Alva at end of April or beginning of May. Hopefully there will then be lots of members as many volunteers are going to be required if our projects are to be a success.

ACDT now have its own Facebook page with 181 followers.

ACDT are going to have a stall at the ACC Fun Day on 26 May.

At the next ACDT meeting on 21/03/18 an Interim Committee of approximately 5 members will be appointed. The committee will make decisions during the transitional period until ACDT has its own legal structure.

On 07/03/18 Sandra and 3 non-community councillor members of ACDT attended a workshop on 'Knowledge and Skills for Running a Community Facility' workshop. It was at Tullibody Civic Centre and organised by Clackmannanshire Third Sector Interface (CTSI).

There are 5 main items on the ACDT Agenda

1. **Cochrane Hall** – At the Clacks Council budget meeting it was decided that they will *work with Communities with a view to achieving Community Asset Transfer of Cochrane Hall by September 2018 following provisions of the Community Empowerment Act. (Also Civic Centres in Dollar and Tullibody)*. Following Equality Impact Assessments before the budget was set, the Bowmar and Sauchie Halls were removed from the list of those facing cuts in funding.

The ACDT Group have been working with Julie McGrath from CTSI and, in due course, we will have a Constitution, Charitable Status, etc but until this legal structure is in place there is a limit to what the group can do.

ACDT have registered an Expression of Interest (EOI) for Community Asset Transfer (CAT) of the Cochrane Hall. Clacks Council expect Business Plans in the next few weeks but ACDT are nowhere near that stage. There is a long and complex procedure that will not be complete in 6 months time. The group, with assistance from Julie of CTSI, will liaise with Clacks Council to discuss a phased approach.

Clacks Council have received a request from Scottish Kennel Club (SKC) to explore the possibility of a long term lease of the Cochrane Hall. Brian Forbes, Clacks Council has invited Sandra to a meeting he is arranging with SKC as aware that ACC and the sub-group ACDT have been campaigning to keep the hall open. Sandra will attend with Julie from CTSI and a non-community council member of ACDT. It appears that SKC do not want exclusive use of the hall but are trying to help keep the hall open. However, it brings home the possibility that any other group could also request a long term lease who perhaps would want exclusive use.

Sandra and Anne met with Martin Dunsmore, Chairperson of Cochrane Foundation on 09/03/18 and requested a 'Letter of Support' for ACDT regarding the CAT of Cochrane Hall. Mr Dunsmore will put the request to the Board of the Cochrane Foundation at their meeting on 26/03/18.

2. **Toilets in Cochrane Park** – ACDT also hope to progress with Community Asset Transfer of the toilets.
3. **Outdoor Gym** - The Group received £2000 from EDF Community Fund and £5359 from Ochil Leisure Enterprises (OLE) for an outdoor gym that will be located in Cochrane Park. Clackmannanshire Council are arranging purchase and installation of the gym and recently confirmed that all the equipment and safety

	<p>surfacing is in stock and the Grounds Maintenance Team are on schedule to have it installed by the end of March. They also have the Cycle Rack in stock and it will be installed at the same time.</p> <p>4. Alva Community Access Point (CAP) – At the Clacks Council budget meeting it was decided not to close Alva CAP/Library but to continue with plans to relocate to Alva Primary School. Brian Forbes, Customer Services Manager, Clacks Council is the contact officer for this project and he has confirmed that dialogue will continue.</p> <p>The Community Action Plan Group (CAPLan) met with Brian on this topic on 22/11/17 when he explained Alva CAP was on the list of possible closures in 2018/19. However, being optimistic the group discussed and looked at drawings of its relocation to a Community Hub at Alva Primary School that Brian had been working on. The layout was discussed and suggestions made for alterations to the plans which would include public meeting rooms as well as the public library and other services currently provided at CAP. Concerns remain about lack of parking in the vicinity and issues about security of children.</p> <p>POST MEETING NOTE: ACDT have asked that Alva Community Council resume responsibility for this as the CAPLan Group has evolved into ACDT and have a revised agenda.</p> <p>5. Village and Small Town Initiative (VSTI) - The CAPLan group previously met with Stuart Crickmar regarding this. Stuart has requested continued dialogue with the group as it is now time to apply for grants to supplement the £650,000 Clacks Council have to upgrade Alva Town Centre in 2019 / 20. An application can be made for a grant from the Scottish Government Regeneration Capital Fund, using Council capital in order to try and secure match funding and Stuart will complete the application. He has confirmed public consultation in Alva will commence prior to 2019. Clackmannanshire Council has allocated capital for a Community Empowerment Fund. It is possible that use could be made of this to support engagement and development.</p> <p>POST MEETING NOTE: ACDT have asked that Alva Community Council resume responsibility for this as the CAPLan Group has evolved into ACDT and have a revised agenda.</p>	
<p>12</p>	<p>Community Councillors Reports</p> <p>Cllr Benny - Focussing on getting ball rolling (with cuts etc) and keep council running.</p> <p>Cllr Balsillie - Welcomed Helen Lewis new SNP leader. Key thing happening is budget. Advised Cochrane Hall will be ran by council until needed. Moving the CAP to the school, a consultation needed before Summer.</p> <p>Cllr Lewis - Thank you for all votes for all candidates.</p>	
<p>13</p>	<p>AOCB</p> <p>Linda - Who owns the bus stops? Cllr Balsillie advised the Council. Could ACC use a noticeboard? Cllr Balsillie will raise to roads dept. Maybe a long term let would be an option</p>	
<p>14</p>	<p>Date of next meeting 9th April 2018 7.30pm Public Meeting Community Councillors pre-meeting 7pm</p>	

ALVA COMMUNITY COUNCIL

12/03/2018

POLICE REPORT

INTRODUCTION

I am Police Constable 247 James Miller, one of two Community Policing officers for the area stationed at Alloa Police Office, the other is Police Constable 1046 Dawn Grant. You can contact us by calling 101 or by e-mail at Dawn.Grant@scotland.pnn.police.uk or James.Miller@scotland.pnn.police.uk.

Over the last month there have been 9 crimes recorded by Police Scotland. There have been 3 detected crimes and 6 undetected crimes, some of which are still under investigation.

PRIORITIES

ANTI-SOCIAL BEHAVIOUR

There were 2 recorded incidents of anti-social behaviour in the area, they were as follows;

- On 23rd February 2018 at Beauclerc Street, Alva, a male was found in possession of controlled drugs by officers carrying out pro-active patrols and issued a Recorded Police Warning.
- On 24th February 2018 at Johnstone Street, Alva, a male was charged with threatening behaviour and vandalism involving a family member. A report regarding his conduct has been submitted to the Procurator Fiscal.

VANDALISM

There were 3 recorded incidents of vandalism in the area, they were as follows;

- Between 26th January 2018 and 23rd February 2018 at Henry Street, Alva, a motor vehicle was scratched on two separate occasions while parked and unattended. No suspect has been identified and enquiries are continuing.
- Overnight from 21st to 22nd February 2018 at James Street, Alva, a motor vehicle had both its wing mirrors damaged while parked and unattended. No suspect was identified and enquiries are now complete.
- On 23rd February 2018 at Queen Street, Alva, a window was smashed at a domestic dwelling. No suspect has been identified and enquiries are now complete.

VIOLENCE

There were 3 recorded incidents of violence in the area, they were as follows:

- On 15th February 2018 at West Stirling Street, Alva, an altercation occurred between a pedestrian and the occupants of a motor vehicle which was parked on the pavement, which resulted in a complaint of assault. Police are progressing a positive line of enquiry.
- On 26th February 2018 at Alva Primary School, Brook Street, Alva, an altercation occurred between pupils which was reported to the police. Enquiries are continuing to resolve the matter.

- On 10th March 2018 at Craighorn Road, Alva, a domestic assault occurred which resulted in a male being apprehended and he appeared at court from custody.

ACQUISITIVE CRIME

There was 1 recorded incident of acquisitive crime in the area, it was as follows;

- On 9th March 2013 at the Co-op, Stirling Street, Alva, a quantity of alcohol was stolen by 2 males who are believed to have targeted other stores in the county. Enquiries are continuing to identify and trace the persons responsible.

ROAD TRAFFIC

There have been no recorded incidents of road traffic offences in the area.

It should be noted that traffic offences are routinely detected and dealt with by police without the need for them to be recorded. These offences may appear in the ASB section.

OTHER INCIDENTS OF NOTE

PC Miller is dealing with a near miss between a car and pupil at Alva Primary and will be attending at the Alva Primary PTA on 12th March 2018

Community Officers have assisted with several major incidents in Alloa of the last few weeks providing assistance as and where required. They have also assisted in providing a local presence in the community during the Old Firm match on Sunday.

Community Officers also help facilitate the council by election and support the community through the period of extreme winter weather.

ANY OTHER COMMUNITY ISSUES

PC Miller and PC Grant will be continuing their efforts to address local issues such as anti-social behaviour, inconsiderate and dangerous parking and underage drinking. Efforts have also been made to encourage safe and considerate driving practices.

The Clackmannanshire Community Team will continue to target local drug dealers utilising intelligence received from the community. This intelligence is essential to enable officers to act against those involved and we encourage any information to be passed to the police or via Crimestoppers.

Please continue to report any concerns to police on 101 or directly to ourselves via e-mail.

Facebook and Twitter – Community Messages can be placed on local Police sites via one of the Community Sergeants, who are PS Scott Thomson 378 and PC 653 Graham Cadden. Both are based at Alloa Police Office.

FEEDBACK FROM MEETING