

Minute of the inaugural meeting of Alva Community Council

Monday 14 November 2016, 7.30 pm, Alva Baptist Church



**Clackmannanshire
Council**

www.clacksweb.org.uk

In attendance

Community Councillors: Graham Burt, Lynn Cameron, Mary Dalrymple, Linda Greig, Sandra Rees, Robert Russell, Kirsty Ryles, Anne Spruce, Gemma Waghorn, Philip Ward, Louise Young

Council Officers: Lesley Baillie, Andy Hunter, Annette McEnaney

1. Welcome

Andy Hunter, Depute Returning Officer (DRO) welcomed everyone and congratulated the new Community Councillors on being elected.

2. Apologies

Ian Craig

3. Opening Remarks

Andy explained the process for electing the Chairperson.

4. Election of Chairperson

Andy called for nominations, two nominations were received

Nominee: Gemma Waghorn

Proposer: Mary Dalrymple

Secunder: Louise Young

Nominee: Lynn Cameron

Proposer: Sandra Rees

Secunder: Robert Russell

Andy called for a show of hands for each nominee, the votes were as follows:

Gemma 3, Lynn 6.

Lynn Cameron was duly elected as Chairperson.

5. Depute Returning Officer hands over to new Chairperson

6. Point of Contact

Lesley reminded the Community Council that a point of contact would be required for council business and for publication on the Council's website.

The council officers left at this point.

Alva Community Council (ACC)

www.alvacommunitycouncil.org.uk

Minutes of Inaugural Meeting

Monday 14th November 2016, 7.30pm

Venue: Alva Baptist Church

Lynn Cameron – Chairperson Convener – Joint Community Council Forum Convener – EDF Burnfoot Hill Community Fund Sub Group – Events Sub Group – CAPLan	LC	Robbie Russell – Vice Chairperson Convener – Planning & Licencing Sub Group – Events Sub Group – CAPLan	RR
Secretary – Linda Greig Convener – Environment Convener – EDF Micro Grants Sub Group – Licensing & Planning Sub Group – Events	LG	Anne Spruce – Treasurer Sub Group – Events Sub Group – CAPLan	AS
Sandra Rees – Minute Secretary Community Action Plan (CAPLan) Chairperson Sub Group – Licensing & Planning Sub Group – Events	SR	Louise Young Convener- Health inc Alva Health Centre Patient Group Sub Group – Events	LY
Philip Ward Convener – IT / Website	PW	Iain Craig Sub Group – Events Sub Group – CAPLan	ICr
Gemma Waghorn Convener – Education Sub Group – Events	GW	Graham Burt Sub Group – Events Sub Group – IT/Website	GB
Mary Dalrymple Convener – Data Protection Sub Group – Events Sub Group – IT/Website	MD	Kirsty Ryles Sub Group – Licensing & Planning Sub Group – Events	KS
Community Councillors in attendance – Lynn, Robbie, Linda, Anne, Sandra, Louise, Phil, Gemma, Graham, Mary & Kirsty. Minutes – Sandra			

In Attendance:

Members of Public (MOP) x 11

Elected Councillors – Cllr Balsillie

Agenda Item	Minutes of Item Discussed	Action By
1	Welcome and Introductions from Andrew Hunter, Depute Returning Officer, Clackmannanshire Council. Accompanied by Lesley Baillie, Community Planning Policy Officer and Annette McEnaney (minutes of items 1 – 5)	
2	Apologies Iain Craig	
3	Opening Remarks - see page 1	
4	Election of Chairperson – see page 1	
5	Depute Returning Officer hand over to new Chairperson – see page 1	
6	Chairperson Opening Remarks Lynn thanked members for electing her as Chairperson and moved swiftly on to appointment of other office bearers.	

7	<p>Appointment of other Office Bearers</p> <p>Vice Chairperson Phil Ward was nominated by Anne, seconded by Linda Robbie Russell was nominated by Lynn, seconded by Kirsty Lynn asked if both gents were happy to be nominated. Phil said he was happy for Robbie to be appointed. Robbie accepted the post of Vice Chairperson</p> <p>Treasurer Anne Spruce was nominated by Sandra, seconded by Graham Anne accepted the post of Treasurer</p> <p>Secretary Mary Dalrymple nominated herself, seconded by Gemma. Linda Greig was nominated by Sandra, seconded by Phil. Lynn asked if both ladies were happy to be nominated; they agreed. Vote: Mary 1 vote Linda 9 votes Linda accepted the post of Secretary It was agreed that Linda will be the 'Single Point of Contact' for Clackmannanshire Council to send correspondence to Alva Community Councillors</p> <p>Minute Secretary Sandra Rees was nominated by Anne, seconded by Graham Sandra accepted the post of Minute Secretary</p>	
8	<p>Appointment of Conveners</p> <p>Data Protection Mary nominated herself, seconded by Gemma Mary accepted the post of Data Protection Convener</p> <p>Information Technology (IT) Phil was nominated by Sandra, seconded by Anne Phil accepted the post of IT Convener</p> <p>Education Gemma nominated herself, seconded by Sandra Gemma accepted the post of Education Convener</p> <p>Environment Linda was nominated by Sandra, seconded by Anne Linda accepted the post of Environment Convener</p> <p>Health Louise was nominated by Sandra, seconded by Anne Louise accepted the post of Health Convener</p> <p>Joint Community Council Forum (JCCF) Lynn was nominated by Anne, seconded by Linda Lynn accepted the post of JCCF Convener</p> <p>Planning and Licensing Robbie was nominated by Lynn, seconded by Louise Robbie accepted the post of Planning and Licensing Convener</p> <p>EDF Burnfoot Hill Community Fund Lynn was nominated by Sandra, seconded by Robbie Lynn accepted the post of EDF Fund Convener</p> <p>EDF Burnfoot Hill Community Fund Micro Grants Linda was nominated by Sandra, seconded by Anne Linda accepted the post of EDF Micro Grant Convener</p> <p>Linda suggested and it was agreed that outgoing Conveners will do a handover to new Conveners.</p>	

9	<p>Assigning members to Sub Groups</p> <p>Planning & Licensing Sub Group Linda, Sandra & Kirsty</p> <p>Community Action Plan Sub Group Sandra, Lynn, Anne, Iain & Robbie</p> <p>Information Technology (IT) Sub Group Graham, Mary & Gemma</p> <p>Events Sub Group Lynn, Robbie, Linda, Anne, Sandra, Louise, Iain, Gemma, Graham, Mary & Kirsty.</p> <p>EDF Micro Grant Sub Group Iain & Anne</p>	
10	<p>Police Report PC Brent Chambers gave a report – attached</p>	
11.1	<p>Minutes of Previous Meeting Subject to 2 amendments. Proposed by Mary & seconded by Anne</p>	
11.2	<p>Matters Arising from Previous Minutes None</p>	
12	<p>Items for Discussion</p>	
12.1	<p>Contact Details for Alva Community Council (ACC) Members Linda asked if new Community Councillors, Louise, Kirsty, Graham & Mary could provide their phone numbers & email address to Phil for ease of communication and/or express their preferred method of communication. Community Councillors should contact Phil by email at webmaster@alvacommunitycouncil.org.uk. For those who don't want to use their personal email address for ACC business Phil advised he can set them up with an email address e.g. joebloggs@alvacommunitycouncil.org.uk.</p>	
12.2	<p>Community Council Scotland website Linda advised there is a website that can be a useful resource www.communitycouncils.scot This site was created to support and promote Scottish community councils through advice and resources, and real success stories of the impact that they can have on their community. This website is for anyone interested in community councils as well as both new and experienced community councillors. The site has up to date information on news, events, guidance, and grants that are related to community councils as well as advice on how to be a Community Councillor.</p>	
12.3	<p>ACC Correspondence folder in CAP ACC has a folder in Alva Community Access Point (CAP) for members of the community to place items for the Community Council's attention. To date the Secretary for ACC, as first point of contact, has been responsible for gathering this information. It was agreed that this will still be the procedure; The secretary may at times ask someone to do this on her behalf.</p>	
12.4	<p>Defacing of Returning Officer's Notice of Uncontested Election The returning officer at Clacks Council provided ACC with a public notice of our uncontested election. Two printed notices were put up, one on our notice board at CAP & the other at the post office. Within a few days both notices appeared to have been defaced in a way which contradicted what the returning officer had printed. Linda asked that if anyone finds they disagree with the contents or appearance of a community council notice please contact the Chair, via the first point of contact, so the notice can be discussed. Mary acknowledged that she'd written on the notices as considered they'd been put up too soon. Linda suggested that Mary should have contacted the Returning Officer with any concerns regarding the content of the notices as the returning officer had requested that ACC display the notices.</p>	

<p>12.5</p>	<p>Street Signs</p> <p>A member of the public has contacted ACC to request that Street Signs be replaced at Craigleith Terrace</p> <p>Following discussion it was decided that the issue would be raised at our next meeting when there may be elected Councillors present.</p>	
<p>12.6</p>	<p>Grow Wild 'Wild About the Hillfoots Award'</p> <p>Linda confirmed that Alva Community Council and Alva Glen Heritage Trust have won an award for the introduction of their Wild Flower Project within Alva Glen and at the Alva to Tillicoultry cycle path. The 'Wild About the Hillfoots' community project won the Grow Wild Award for innovation. Linda will discuss with Claire Templeton from the Alva Glen Heritage Trust where the best place for the engraved plaque to be placed will be.</p>	
<p>12.7</p>	<p>Application for EDF Micro Grant</p> <p>Linda advised an application has been received from Alva Badminton Group, aged 65 – 80 years, who meet in the Cochrane Hall twice per week. It was unanimously agreed to award £250 and Linda will issue funds.</p> <p>Linda confirmed a cheque for £250 had been given to Alva Age Concern, as previously agreed.</p>	<p>Linda Greig</p>
<p>12.8</p>	<p>Community Matters</p> <p>Linda and Sandra attended the last JCCF meeting in October as Community Matters was on the agenda.</p> <p>Clackmannanshire Council has agreed to fund a 'Participatory Budgeting' project worth £100,000 making it possible for communities to take part in decisions on spending of budgets on projects and activities which address the priorities of their communities.</p> <p>The decision to fund the pilot project, known in Clackmannanshire as 'Community Matters', follows a period of discussions between the Council and community councils on how the Council can better design services for communities at a time when public budgets are shrinking. It has been made possible by match funding from the Scottish Government through its 2016 Community Choices Fund. The project aims to allocate funding to community-based activities which address community priorities under two categories:</p> <ul style="list-style-type: none"> • reducing inequality for those at greater disadvantage • community environmental and social projects. <p>As well as making decisions about how budgets are spent, Community Matters will support community representatives themselves to explore how communities want to be engaged in the matters which are important to them.</p> <p>Coordinating Group - The Council will work in partnership with Clackmannanshire's community councils to agree and co-ordinate the process by which local people will get involved in how the £100,000 is to be spent across communities. The collective knowledge, skills and networking abilities of community councils to mobilise local communities will be crucial to the project. There was a meeting on 31 October to start the process of disbursing the CM money between now at 31/03/16. However, as many Community Councils, including Alva were still to have their inaugural meeting there was only 4 CC's represented but they made a start. The model looks as if it will be based on ward areas with Alva and Tillicoultry being linked.</p>	

	<p>Alva Community Council (ACC) are to find community representatives to be members of the co-ordinating group to ensure our ward is represented.</p> <p>Volunteers for the group will gain no advantage for their group or community in the allocation of grants and there is no conflict of interest which would exclude their group from applying.</p> <p>Member of the public, Sylvia Hay and Community Councillors Sandra and Robbie will be members of the Co-ordinating Group and there is scope for more members. They will attend the next Community Matters meeting on 5 December.</p> <p>Details of the conditions under which funding can be allocated will be provided shortly. Meanwhile, ACC can spread the word of forthcoming availability of funding to give potential applicants time to prepare.</p>	
13	Clackmannanshire Councillors Reports	
13	<p>Cllr Donald Balsillie</p> <p>Cllr Balsillie welcomed old and new Alva Community Councillors to a new session and pledged his support to the ongoing work of Alva Community Council.</p> <p>Cllr Balsillie advised there was a full Clackmannanshire Council meeting last week. Discussions included;</p> <ul style="list-style-type: none"> • <i>Social Services overspend in both adult and child care.</i> • <i>Staff voluntary severance targets not met.</i> • <i>Ongoing delayed expenditure on capital projects and reallocations by Labour administration.</i> • <i>The new Eco Homes in Erskine Street / Queen Street won't be ready until around April 2017; originally scheduled for Dec 2016.</i> • <i>Capital spending is still in place for Alva Glen improvements over 4-5 years, working with Alva Glen Heritage Trust to repair footpaths, bridges, etc.</i> • <i>Capital spending is still in place for Alva streetscape improvements via the Village and Small Town Initiative – Sandra asked for confirmation of the budget and confirmation of when consultation and work will commence. Cllr Balsillie advised that this was in the hands of the new administration however the original proposal involved consultation in 2017/18, with budget set at £650,000 with spend over 3 financial years from 2018/19.</i> • <i>Cllr Balsillie advised that the budget could include works at the Glentanna and Primary School areas. Sandra reminded Cllr Balsillie of the outcomes of the Community Action Plan i.e. the town centre should take priority over other areas. Cllr Balsillie agreed that the Town Centre could be the focus and agreed to inform us at the December meeting of the capital programmes allocations – which could change subject to consultation on desired improvements.</i> • <i>The current Labour administration have no plans for a Community Campus / HUB at Alva Primary School and have still to decide how, where and when community facilities for Alva will be provided.</i> <p>Cllr Balsillie will consult with officers at Clackmannanshire Council about the following roads issues and report back at the December meeting;</p> <ul style="list-style-type: none"> • A MOP asked Cllr Balsillie when white lines will be painted on the areas of the resurfaced A91 through Alva. • A MOP suggested there should be a zebra crossing at the corner with Bollinis, MasterChef, etc. • A MOP asked when a crossing will be located at Burnside Court, at the area of Brook Street near the main crossroads, as residents often have difficulty getting over the road when going to the town centre. A Community Councillor suggested that the current speed bumps are 	<p>Cllr Balsillie</p> <p>Cllr Balsillie</p>

	<p>ineffective. Another asked when a 20 mph speed limit will be introduced to the area.</p> <ul style="list-style-type: none"> • A MOP asked if there were any plans to increase the number of Disabled parking spaces in the town centre as there are only 3. It was suggested that there is generally lack of parking in the town centre and the current provision of Disabled spaces could be proportionate. <p>A MOP asked about secure entry systems where some properties are owner occupied and others are rented by Clackmannanshire Council. He had spoken to Susan White of Housing. Cllr Balsillie confirmed that a budget had been allocated and owners and tenants will be rebaloted on individual entry systems to see if improvements can proceed.</p> <p>A MOP asked about the future of the Glentanna building. Cllr Balsillie advised it is zoned for commercial / community use in the Local Development Plan (LDP) but there is currently no specific plan other than to try to maintain Scotcrest within the build.</p> <p>Sandra asked if there are currently any grants that the Community Action Plan group could apply for, for community projects, as the 4 applications submitted to various funders last year had been unsuccessful. Cllr Balsillie suggested that £100,000 had been set aside for Community grants and it may be worthwhile considering the City Deal funding that Clackmannanshire and Stirling Councils are working on together as funding is supposed to be rolled out to smaller town and villages.</p> <p>A MOP asked about the set of football goals that have been removed from the Johnstone Park, there is currently only one set left. Cllr Balsillie indicated he had responded to Mr Risks enquiry in that goal posts could be rotated between the football fields as many users were now using the astro-turf facility at Alva Academy. If the Community felt that there is demand for more goal posts this may be something the community could include in a future funding bid.</p>	
<p>14</p>	<p>AOCB</p> <p>Co-operative Rear Car Park & Access to Town Centre As there is no full CAPlan Report at this meeting Sandra advised at AOCB she has now written to owners at 50 – 62 Stirling Street regarding the lane between their properties and the Co-op. The letter asked if they would be willing to give consent to the Cooperative to create a formal right of way and to sign a deed giving them that right in perpetuity. Also, an email went to the Estates Manager of the Co-op asking if they would take the opportunity during a recent 3 weekly closure of the store, to alter the rear to make it a customer entrance from the rear car park. However, a late reply confirmed a change of person in the Estates Manager post and it was too late to resend to the new post holder.</p> <p>Christmas Fayre As there was no full report from the Events Group at this meeting it was confirmed at AOCB that the Christmas Fayre will be on Saturday 26 November, 12.30 to 4.30pm, Cochrane Hall. Most Community Councillors agreed to help. Christmas lights have been put up on town centre lampposts today, 14 November; a bit earlier than the ideal but it was the only day the contractor could do it. Lights will be put on the tree in the park in due course and lit up. There will be no big 'switch-on' at the Christmas Fayre this year.</p> <p>A MOP offered thanks to Alva Community Council for their hard work over the last year and hoped that the good work will continue with the new Community Councillors.</p> <p>A MOP asked about the town clock at the bus stop at the bridge as it isn't working. A Community Councillor advised he'd spoken to the owner of the corner shop who owns the property where the workings are. He is going to investigate and try to reset.</p>	

	<p>Lynn asked about the Jubilee Clock above the flower shop in the old Co-op building as it isn't working either. Workings for this are probably in one of the flats above the shops and could be difficult to gain access.</p> <p>A MOP mentioned work on the house at the entrance to the glen at 16 Brook Street. Sandra confirmed this is mentioned in Clackmannanshire Planning Bulletin of 4 Nov. Approval has been granted to convert from a studio to a dwelling house.</p> <p>Mary suggested name badges for all Community Councillors. It was agreed to take a vote at the next meeting.</p>	
15	<p>Date of Next Meeting – Monday 12 December 2016 Alva Baptist Church 7.30pm. There will be a pre-meeting at 7pm for Community Councillors only.</p>	



NOT PROTECTIVELY MARKED



ALVA COMMUNITY COUNCIL
14/11/16

INTRODUCTION

I am Police Constable 933 Brentt Chambers, one of the Community Policing officers for the area stationed at Alloa Police Office, the other being PC 247 James Miller. You can contact me by calling 101 or by e-mail at Brentt.Chambers@scotland.pnn.police.uk.

There have been 4 detected crimes and 7 undetected crimes recorded by police over the last month.

PRIORITIES

ANTI-SOCIAL BEHAVIOUR

There was 3 recorded incidents of anti-social behaviour in the area, they are as follows;

- 22nd October, threatening & abusive behaviour in The Nebit. This is undetected with enquiries ongoing.
- 25th October, threatening & abusive behaviour in Stirling Street. This is undetected with enquiries ongoing.
- 26th October, a wilful fireraising at Brook Street. This is detected with 3 youths being reported to the Children's Reporter.

VANDALISM

There were 3 reported incidents of vandalism in the area over the last month, they are;

- Between 2nd October and 17th October, damage was caused to the "Cybergongs" in the Alva Glen play area. Enquiries into this are ongoing.
- 20th October, damage caused to a house window in Beauclerc Street. Enquiries into this are ongoing.
- 24th October, damage caused to a house window in Brookfield Place. Enquiries into this are ongoing.

VIOLENCE

NOT PROTECTIVELY MARKED



There have been 3 recorded incidents of violence in the area, they are as follows;

- 14th October, threatening & abusive behaviour and assault at West Stirling Street. This is undetected with enquiries ongoing.
- 18th October, threatening & abusive behaviour and assault at Dalmore Drive. This is detected with a male arrested and reported to the Procurator Fiscal.
- 3rd November, assault at Craighorn Road. This is detected with a female youth being reported to the Children's Reporter.

ACQUISITIVE CRIME

There has been 1 recorded incident of acquisitive crime towards the public in the area, it is;

- 9th October, a theft by housebreaking to a caravan in Brook Street. This is undetected however positive lines of enquiry are ongoing.

ROAD TRAFFIC

To date we have no road traffic offences recorded for the area.

It should be noted that traffic offences are routinely detected and dealt with by police without the need for them to be recorded.

OTHER INCIDENTS OF NOTE

- 27th October, a male was searched under S23 Misuse of Drugs Act at Alva Glen and was found with cannabis. He was reported regarding this.

Any information regarding drug dealing or other criminality can be reported to police or Crimestoppers and can be done so anonymously.

Efforts are continuing to deal with parking problems in Alva by means of enforcement and communication with Clackmannanshire Council.

ANY OTHER COMMUNITY ISSUES



Police Scotland will be soon undertaking their festive campaigns, to target particular areas such as drink driving, personal and home security on darker evenings along with operation Christmas to provide support to retail premises which see an increase in trade over the festive period.

Community police officers have continued in their efforts to address local issues such as anti- social behaviour, parking issues and underage drinking. Please continue to report any concerns to police on 101 or directly to myself.

Facebook and Twitter – Community Messages can be placed on local Police sites via one of the Community Sergeants, who are PS Catherine Sharkey 089 and PC 653 Graham Cadden. Both are based at Alloa Police Office.

FEEDBACK FROM MEETING