

Alva Community Council (ACC)

www.alvacommunitycouncil.org.uk

ANNUAL GENERAL MEETING

Monday 11 September 2017, 7.30pm

Venue: Alva Baptist Church

Community Councillors Present:

Lynn Cameron, Chairperson	Anne Spruce, Treasurer
Sandra Rees	Iain Craig
Louise Young	Kirsty Ryles
Gemma Waghorn	Mary Dalrymple
Graham Burt	

In Attendance:

Members of Public (MOP) x 14

Elected Councillors – Cllrs Henny, Drummond, Balsillie & Clark

Agenda Item	Minutes of Item Discussed	Action By
1	Welcome Lynn Cameron opened the meeting extending a welcome to those in attendance.	
2	Apologies - Robbie Russell, Linda Greig & Phil Ward	
3	Minutes of 2016 AGM Minutes of the 2016 AGM were proposed by Iain Craig and seconded by Kirsty Ryles.	
4	Matters Arising from 2016 AGM minutes - None	
5	Chairperson Annual Report – Lynn Cameron Alva Christmas Fayre 26/11/17– A very successful day where the community turned out to the festive event in Cochrane Hall. Alva Community Fun Day 27/05/17 - Lynn reported that the 4 th annual Alva Fun Day was another successful event as Alva turned out as Superheroes. The parade was well received and went without a hitch despite last minute concern from Police about security in the wake of the Manchester attack. Hanging Baskets – New baskets were purchased with water reservoir for automatic watering to stop baskets drying out and have looked terrific this year. A big thank you to the Craig family for continual watering throughout the summer. Next year we will check if new business owners/management are happy with baskets on their property. The bracket at Hair Art came loose as it was fixed to the wooden shop front; all others are fixed to stone/brick.	

	<p>Three-tier Planters – There is one at the west end of town and another at the east end. They were a bit late going out as we had to wait for Clackmannanshire Council making the concrete plinths for them so plants didn't get the best start. However, we will ensure they are planted up in plenty time for next season.</p> <p>Eco Homes at Queen Street/Erskine Street – These are due to be inhabited sometime soon.</p> <p>Former Alva Glen Hotel - Planning permission has been granted for 11 houses so we hope to see construction soon.</p> <p>Ogilvie Homes – Planning permission has been granted for houses on the former Alva Academy site and construction has started.</p> <p>EDF Burnfoot Hill Community Micro Grants – ACC administer micro grants from EDF. We have received money from which we are to give grants of up to £250 to groups / projects which benefit the community and several groups have had grants this year.</p> <p>EDF Burnfoot Hill Community Fund – As before grants of up to £2000 are available to constituted groups who can demonstrate they benefit the communities of Alva, Menstrie, Tillicoultry and Dollar. Each Community Council is now getting annual help with Events and Christmas lights. This is in addition to any other £2000 grants we may apply for.</p> <p>Outdoor Gym – coming soon – see item 6</p>	
6	<p>Secretary Annual Report – Linda Greig</p> <p>Alva East Bus Stop - I met with a representative Carlyn from Clacks Council regarding the possibility of moving the bus stop at Alva East near Norton Street. Carlyn is going to put the proposal of moving the bus stop further along East Stirling Street, to the planners at Clacks Council. The planners will need to assess this proposal; this will include liaising with Saint John Vianney Church on East Stirling Street, nearby residents & the bus companies.</p> <p>Craigleith Street Sign - The residents on Craigleith Terrace are to get a wall mounted street sign with their house numbers on it . The sign will be post mounted and positioned at the east end of Craigleith Terrace. It has been difficult to obtain permission from property owners to have a wall mounted sign, due to the properties best suited to placing the wall mounted signs, being rented.</p> <p>Possible new project - Over the summer I met with Ea O'Neill project manager at Green Space Scotland regarding "grow clacks" which we discussed briefly at our last meeting. We have identified a location for possibly initiating a small community garden. This location is behind the Glentanna Mill building. There is a good sized area for some raised beds, there are benches there already & it could be possible to have access to water from nearby roofs using water butts. It's an area which is accessible to everyone. Green Space Scotland are available to help with access to funding & other useful information.</p> <hr/> <p>At our next meeting I would appreciate if we could have on the agenda whether we as a CC are interested in taking the lead in such a project.</p>	

	<p>If any Councillors or members of the public would like to comment or require more information please email info@alvacommunitycouncil.org.uk</p> <p>Positive feedback - ACC had a few emails over the summer from members of the community with some queries on Alva issues and they all very kindly commented on the hanging baskets saying how nice they are, this is an extract from one of them "Just wanted to say thanks to everybody who has contributed to the wonderful summer planting in the centre of Alva this year. The impact on the look of the village has been tremendous".</p> <p>I hope you agree that this does make our efforts worthwhile; A big huge thanks to Ewan Craig for all his efforts in maintaining and watering the baskets in anticipation of his Duke of Edinburgh Award.</p> <p>Micro Grants - In the last year we have given an EDF micro grant of £250 to five different community projects. EDF have given us another cheque for £1,500.00 so it's time to start promoting the micro grants once again.</p> <p>Thanks - On behalf of ACC I would like to express our appreciation to the following groups of people,</p> <ol style="list-style-type: none"> 1. Staff at Alva Community Access Point for their support in assisting the community to access the micro grants & information relating to our other activities including the Fun Day, Christmas Fayre & Community Matters event. 2. The local Police officers and elected members who attend our meetings to give us regular reports, answer questions and make enquiries on behalf of ACC and the community. 3. Members of the community. ACC activities in Alva would not be possible without the support from members of the community, including those who volunteer their time, those who contact us to share information and those who attend our meetings to take part in the discussions of local issues. <p>Community Action Plan Steering Group Annual Report – See Appendix 1</p>	
7	<p>Treasurer Annual Report – Anne Spruce</p> <p>Once again I would like to thank Eileen Armstrong for checking the accounts.</p> <p>Proposed by Mary. Seconded by Iain</p> <p>Copy of report attached to these minutes.</p>	
	<p>Office Bearers Vacated Their Seats Independent Chairperson, Donald Balsillie, for the election process.</p>	

8	<p>Office Bearers</p> <p>Chairperson Nominee: Gemma Waghorn Proposer: Mary Dalrymple Secunder: None</p> <p>Nominee: Sandra Rees Proposer: Lynn Cameron Secunder: Iain Craig</p> <p>As Gemma didn't have a seconder she was not a contender. Sandra received 6 of 8 possible votes and was appointed Chairperson.</p> <p>Vice Chairperson Nominee: Lynn Cameron Proposer: Sandra Rees Secunder: Graham Burt</p> <p>Lynn accepted the post of Vice Chairperson</p> <p>Secretary Nominee: Linda Greig Proposer: Sandra Rees Secunder: Anne Spruce</p> <p>Nominee: Mary Dalrymple Proposer: Gemma Waghorn Secunder: None</p> <p>As Mary didn't have a seconder she was not a contender. Linda, via letter, accepted the post of Secretary. It was agreed that Linda will be the 'Single Point of Contact' for Clackmannanshire Council to send correspondence to Alva Community Councillors</p> <p>Treasurer Nominee: Anne Spruce Proposer: Louise Young Secunder: Graham Burt</p> <p>Anne accepted the post of Treasurer</p> <p>Minute Secretary Nominee: Louise Young Proposer: Kirsty Ryles Secunder: Graham Burt</p> <p>Louise accepted the post of Minute Secretary</p>	
	Sandra Rees took the Chair	
9	<p>Nomination of Conveners</p> <p>Education – Gemma Environment – Linda Data Protection – Mary IT (incorporating website and social media) – Graham Health Louise - Alva Health Centre Patient Group Gemma - Public Partnership Health Forum Planning (incorporating Licensing Applications) – Iain POST MEETING NOTE: Joint Community Council Forum (JCCF) – Mary</p>	

10	<p>Nomination of Sub Committees</p> <p>Community Action Plan – Sandra (co-ordinator), Lynn, Linda, Anne, Iain, Gemma & Robbie.</p> <p>Events - Lynn, Linda, Anne, Sandra, Iain, Louise, Kirsty, Graham, Gemma, Mary & Robbie.</p> <p>Planning – Kirsty, Linda & Sandra</p> <p>Micro Grants – Anne & Iain Web Team – Kirsty, Mary & Gemma</p>	
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DRAFT

Appendix 1 – see item 6

Community Action Plan (CAPlan) – 2016/17 AGM Report 11/09/17

Community Action Plan Steering Group Members

Community Councillors

Sandra Rees (Coordinator), Lynn Cameron, Linda Greig, Anne Spruce, Iain Craig, Gemma Waghorn

Members of Public

Sylvia Hay, Donald Balsillie, David Fraser, Anne Stewart.

Village and Small Town Initiative – Alva Streetcape Improvements and Community Hub
The Steering Group met 15/05/17 and 15/06/17 with Stuart Crickmar, Head of Strategy & Customer Services, Clackmannanshire Council.

Village & Small Town Initiative (VSTI)–Alva Streetcape Improvements

-) Alva town centre investment of £650,000 is in the Capital Programme of the Clackmannanshire Council budget for 2019-21.
-) Clackmannanshire Council may apply for additional funds from the Scottish Government Regeneration Capital Fund, using Council capital in order to try and secure match funding. Application would need to be made by around June 2018.
-) It was agreed to invite Anthea Coulter from Clackmannanshire Third Sector Interface (CTSI) to our next meeting as she could perhaps assist in setting up a Development Trust and make a case for our project in keeping with guidance from Development Trust Association Scotland (DETAS) and/or assist with other funding applications. Anthea recently helped secure £2m funding for Clackmannan as well as lottery funding and £25,000 from Scottish Government.
-) Stuart confirmed public consultation in Alva will commence prior to 2019. Clackmannanshire Council has allocated capital for a Community Empowerment Fund. It is possible that use could be made of this to support engagement and development.
-) It was suggested that meanwhile, to help town centre businesses, Clackmannanshire Council could change the unenforced 30 min parking restriction in the town centre to 2 hours and then enforce it.

Community Hub / Alva Primary School Refurbishment –

-) Clackmannanshire Council agreed in principal on 29/03/17 that there will be a community hub at Alva Primary School.
-) The capital allocation for Primary School refurbishment and a Community Hub is £702,000, the bulk of which is forecast to be spent in 2017/18 and 2019/20. £100,000 of this is for a community hub that is to be integrated into the school.
-) Brain Forbes, Customer Service Manager is the lead officer. There will be a Project Coordinator.
-) Members of the Steering Group expressed concern about the logistics of a hub at the school, lack of overall space, lack of parking and security issues are among the list of concerns. The group suggested that consideration be given to investment in Cochrane Hall as the Community Hub as an alternative to the primary school.
-) It was noted that other communities in Clackmannanshire have opposed plans for a community hub within schools.
-) Stuart confirmed there will be public engagement and a Working Group will be established which will include a rep from Alva Community Council. This may include a community drop-in/discussion/workshop event to set out proposals from Clacks Council. Stuart doesn't expect the location of the HUB to be a factor for discussion but rather there will be engagement about the facilities required by community groups regarding plans for a Community Hub at the school which include; large multi-purpose meeting room, small consultation room, good wi-fi (including evenings).

Alva Traders – Cllr Dave Clark held a meeting with Alva Traders and other Alva town centre property owners on Monday 19 June 2017. Cllr Clark encouraged the traders to form a group to have a collective voice regarding town centre improvements.

Alva Glen Upgrade – There is £103,000 in the budget for upgraded access to the glen over 5 years to 2022.

Next Meeting End September / Beginning of October 2017. With Brian Forbes, Customer Service Manager.

Appendix 1 continued

Funding for Outdoor Gym

Alva Community Council received £5359 from the former Ochil Leisure Enterprise (OLE) group and agreed that the Community Action Plan Group should use this for an Outdoor Gym.

In June the group heard that they had been awarded £2000 from EDF Burnfoot Hill Fund for the outdoor gym project.

Clackmannanshire Council's Landscape Design Officer, Mike Nicoll has worked with the group giving advice and guidance on choice of equipment, location, etc, and has secured a good price for equipment using the Councils procurement arrangements.

The six pieces of equipment will be fixed on rubber grass matting and are: Air Skier, Air Walker, Ski Stepper, Rower, Sit Up Bench and The Twister. They will be located on the grassed area behind the toilet block and should be in place by end of March 2018.

The group hope to secure further funding for phase 2 of the project.

Participatory Budgeting – known in Clackmannanshire as Community Matters

Clackmannanshire Council agreed to fund a 'Participatory Budgeting' project worth £100,000 making it possible for communities to take part in decisions on spending of budgets on projects and activities which would address the priorities of their communities. An Alva Co-ordinating Group was formed, comprising some Community Councillors and members of the public. £10,000 of the £100,000 was set aside for Clackmannanshire-wide applicants and there was a separate ballot paper for those. The remaining £90,000 was divided throughout the Wee County and Alva Groups had £9,000 split into 69% for Capital Projects i.e. £6201 and 31% for Revenue Projects 31%. However, none of the Alva applicants applied for a Capital project so they were effectively all in competition for the £2790 Revenue funding.

The initiative was publicised in local press, social media and posters throughout the area encouraging local groups to apply for funding. There were five applications from Alva-only groups requesting a total of £10,620. However, The Alva Community Action Plan Group £5000 application for an Outdoor Gym for the Cochrane Park was disqualified as the funding could not be used for land owned by Clackmannanshire Council.

The Alva Decision Event was Saturday 21 January 2017 in Alva Parish Church Hall. It was very well supported by 193 local people and there was good interaction between individuals and groups who 'set out their stall' and pitched to persuade voters in their favour. The results were:

Successful

1st - Alva Scout Group - £715 (fully funded) Trip to National Activity Centre to build confidence, teamwork and new skills.

2nd - Alva Glen Heritage Trust - £2975 (part funded - £2075) - Repair damage, renew walls, maintain paths, volunteer training, planning, notices & interpretation.

Unsuccessful

Alva Toddlers Group - £800

Alva Golf Club - £1130

Co-operative Rear Car Park & Access to Town Centre

Co-op Solicitors confirmed they have no rights of access over the passage between the Co-op and the owners of 50 – 62 Stirling Street. It will require the consent of all owners to open it up and allow a right of way. The Community Action Plan Group sent a letter to all owners but there was only one response and it was negative. The letter asked owners if they would be willing to give consent to the Co-operative to create a formal right of way and to sign a deed giving them that right in perpetuity.

Co-op have indicated they would meet the cost of upgrading the lane if consent could be obtained.

The passage would give access to the car park at the rear of the Co-op to alleviate town centre parking.

**Income and Expenditure Accounts for
ALVA COMMUNITY COUNCIL (ORDINARY ACCOUNT) for year to 31st July 2017**

	2017	2016
Income		
Grants Clack Council	600.00	
Action Plan	<u>0.00</u>	
	600.00	2600.00
Reimbursement for Room Hire	905.06	400.00
QBR Plaque refund		
Total Income	<u>1505.06</u>	<u>3000.00</u>
Expenditure		
Accounting	30.00	30.00
Donations for room	400.00	400.00
Equipment	224.44	232.99
Games Medals	27.72	
IT Expenses	152.00	104.30
Poppy Wreath	32.80	33.20
Printing & Stationery	38.35	252.96
Trf to "Special Events"	505.06	2000.00
Total Payments	<u>1410.37</u>	<u>3053.45</u>
Net Income/Expenditure	<u>94.69</u>	<u>-53.45</u>
Balance as at 1st August 2016	1754.64	1808.09
Surplus for year	94.69	-53.45
Balance as at 31st July 17	<u>1849.33</u>	<u>1754.64</u>

Agreed to Bank Stm @ 31st July 17

Having reviewed the transactions for the year I am satisfied that the above accounts are true & correct.



Eileen Armstrong BA

31st August 17

**Income and Expenditure Accounts for
ALVA COMMUNITY COUNCIL (SPECIAL EVENTS) for year to 31st July 2017**

2017 2016

Income

Grants	Planters	2000.00		
	Action Plan	2395.06		
	Fun Day	<u>500.00</u>	4895.06	9829.00
Donation (OLE)			5359.00	1332.70
Collection Boxes (Lights)			386.00	543.83
Christmas Fayre			1219.49	1463.85
Fun Day			2384.70	1271.28
Interest			5.65	3.05
Misc			<u>0.01</u>	
Total Income			14249.91	14443.71

Expenditure

Fun Day		3402.65		3079.50
Christmas Lights		1560.00		2377.99
Christmas Fayre		1090.03		1720.51
Action Plan		386.06		906.25
QBR Plaque				
Hanging Baskets + Insurance etc		2161.33		1641.27
Micro Grants		1250.00		
Games Medals				<u>31.14</u>
Total Payments			9850.07	9756.66
Net Income/Expenditure			4399.84	4687.05

Bank Balance as at 1st August 2016 **9193.77**

Surplus for year 4399.84

Balance as as 31st July 17 13593.61

Plus unrepresented cq 152, 176 1810.00

15403.61
Agreed to Bank Bal @ 31st July 17 stm

Having reviewed the transactions for the year I am satisfied that the above accounts are true & correct

Eileen Armstrong

Eileen Armstrong BA

31st August 17