

Alva Community Council (ACC)

www.alvacommunitycouncil.org.uk

Minutes of Meeting

Monday 13 November 2017

Venue: Alva Baptist Church

Sandra Rees – Chairperson Sub Group – Events Sub Group – CAPLan	SR	Lynn Cameron – Vice Chairperson Sub Group – Events Sub Group – CAPLan	LC
Linda Greig - Secretary Convener – Environment Convener – EDF Micro Grants Sub Group – Licensing & Planning Sub Group – Events	LG	Anne Spruce – Treasurer Sub Group – Events Sub Group – CAPLan Sub Group – EDF Micro Grants	AS
Louise Young – Minute Secretary Convener - Health Centre Patient Group Sub Group - Events	LY	Gemma Waghorn Convener - Education Convener - Health (Public Partnership Health Forum) Sub Group - Events Sub Group - IT/Website	GW
Iain Craig Convener - Licensing & Plannin Sub Group - Events Sub Group - CAPLan Sub Group - EDF Micro Grants	ICr	Mary Dalrymple Convener - Data Protection Sub Group - Events Sub Group - IT/Website	MD
Graham Burt Convener - IT/Website Sub Group - Events	GB	Robbie Russell Sub Group - Events Sub Group - CAPLan	RR
Kirsty Ryles Sub Group - Licensing & Planning Sub Group – Events Sub Group – IT/Website	KR		
Community Councillors in attendance – Sandra, Lynn, Linda, Anne, Kirsty, Louise, Gemma, Graham, Iain, Mary Minutes – Louise			

In Attendance:

Members of Public (MOP) x 10

Elected Councillors – Cllrs Clark, Balsillie Benny & Drummond

Agenda Item	Minutes of Item Discussed	Action By
1	Welcome and Introductions Sandra Welcomed everyone to meeting. No introductions required.	
2	Apologies Apologies from Robbie.	
3	Declaration of conflict of interest - Two Community Councillors failed to declare a conflict of interest which is a breach of the code of conduct and has undermined Alva Community Council. Mary Dalrymple and Gemma Waghorn are members of a group in Alva that posted an article in the Alva News section of Alloa Advertiser on 18/10/17 advertising a 'public meeting in respect of a Community Development Trust (CDT) will be held in the Alva	

	<p><i>CAP/library on the following dates – Saturdays, October 21, November 4 and November 11 starting 10.15 and finishing 11.15am'</i></p> <p>It is documented in ACC meeting minutes that the Community Action Plan Steering Group are working to set up a Community Development Trust.</p> <p>Sandra asked the Community Council to consider whether we feel as members of the other group Mary and Gemma, personally, or the group, gained from their access to Community Council information and decisions.</p> <p>Mary said the facts presented were incorrect as she is not part of a group. Gemma explained she attended the meeting on 21 October but only to help prepare the meeting room, etc, but didn't know what the meeting was about. She acknowledged her name appeared on the posters advertising the event. When asked to choose which group she wanted to be part of Gemma confirmed she would resign from the CAPLan Group.</p> <p>A member of the public suggested both groups work together. Sandra explained that Julie McGrath from CTSI is currently helping both groups and is keen that they work together to avoid a disjointed approach. The CAPLan Group agreed to meet but the other group have refused. Mary said this is untrue and agreed to contact Julie to discuss.</p> <p>Following discussion, it was agreed that in future Mary and Gemma will leave the room when the topic of the Community Development Trust is being discussed.</p>	
4	<p>Minutes of Previous Meeting</p> <p>Proposed by Mary, seconded by Kirsty.</p>	
5	<p>Matters Arising from Previous Minutes - Amended on previous minutes</p>	
6	<p>Police Report – PC Brent Chambers - Community Police Officer</p> <p>Attached Separately</p>	Linda
7	<p>Office Bearers Reports</p>	
7.1	<p>Chairperson Report – Sandra Rees</p> <p><u>Training Course</u></p> <p>Linda, Sandra and Mary attended the course 'Techniques for Managing Relationships' on 26/10/17 at Alloa College.</p> <p>The trainer, Shirley Otto, designed the training to suit groups that want to involve more of their members and the public in meeting business. She based it on training which has proven popular in the past for community councils and tenant's associations.</p> <p><u>Data Protection</u></p> <p>At last month's meeting Mary agreed to source the current Certificate for the public folder in CAP and for the Events Group who sometimes require it for funding applications. Following discussion about why the certificate is required for some funding applications Mary agreed to locate the certificate for next month's meeting.</p> <p><u>Community Action Plans: Driving Action from the Page to the Ground Saturday, 28th October 2017 10 am - 2.30 pm, Sauchie Hall</u></p> <p>Sheona Craig, who recently joined the CAPLan Steering Group, attended as a rep from Alva Academy Parent Council. Mary attended as JCCF rep. Sheona</p>	

	<p>reported that it was a worthwhile event and there had been a good mix of delegates from Scout Groups, Community Councillors, Elected Officials, etc. Mary organised and handed out Alva Community Action Plan Reports and Sheona handed out National Parent Forum Scotland information. In the morning there was a panel made up of individuals involved in either Community Councils or Community Development Trusts and those who stayed all day took part in speed dating later. They were from Glasgow, Kincardine and Linlithgow and Craig the Sauchie Manager coordinated questions. Representatives from Green Space and PAS. Very obvious that delegates attending events were there with more than one hat on in terms of their interests and volunteer commitments</p> <p><u>Local Fire and Rescue Plan for Clackmannanshire – Consultation</u></p> <p>Alva Community Councillors received an email from Gordon Pryde, Group Manager, Scottish Fire and Rescue Service regarding the draft Local Fire and Rescue Plan for Clackmannanshire which is open for feedback from Community Councils as Key Stakeholders until 22/12/17 and there is a link to their website; https://firescotland.citizenspace.com/planning-and-performance/clackmannanshire-draft-local-fire-plan</p> <p>Whilst the electronic feedback facility is a useful way to capture a range of views from partners and the public alike, Gordon would be very happy to discuss the content and potential amendments with Community Councillors by phone or email and contact details are in the email that was forwarded by Linda on 26/10/17.</p>	
7.3	<p>Secretary Report – Linda Greig Read</p> <ul style="list-style-type: none"> ● <i>sign constitution,</i> <i>As we have a new Chair we have re-signed the constitution & I will send to LB</i> LG ● <i>Letter of resignation</i> Phil has sent his official letter of resignation by email. All Community Councillors present agreed that Phil would have full access to our IT systems as Phil has the technical skills required to sustain our IT & we value his expertise. Phil suggested in his letter that he would only log into the system if asked to do so by the Chair, Secretary or IT Convener of Alva CC. <i>All Community Councillors present agreed.</i> ● <i>contents of ACC folder in CAP,</i> <i>Can we please keep the hard copy of the previous year’s minutes in the folder? Councillors agreed that the Secretary would take care of this. LG</i> ● <i>members of the community’s agenda items,</i> In order to try & shorten the time spent at our meetings, we will try to ask members of the community present at the start of meeting, if they have any items they wish to raise. The items will be put to the Chair & the Chair will decide if the item is raised at that evenings meeting or if they get carried on to the next meeting’s agenda. 	

	<p>One members of the community objected to this. Members of the community can send items for the Community Council monthly meetings agenda by letter to Alva CC at the Community Access point (CAP), or by email to info@alvacommunitycouncil.org.uk.</p> <ul style="list-style-type: none"> ● ACC action points <i>We have discovered that there are some action points that are being over looked. These will periodically be added to the agenda for an update on any progress.</i> LG ● Police report <i>Can we have the police report as a separate document from the hard copy of the CC minutes?</i> LY ● Events Organising for Community Groups email from Lesley Baillie Thursday 16th November 7.00 pm - 9.00 pm Alva Academy. Councillors will contact Leslie direct if the wish to attend. ALL 	
7.4	<p>Treasurer's Report – Anne Spruce</p> <p>Treasurer's Report- November 2017</p> <p>Ordinary Account</p> <p>Expenses</p> <p>Costs for container £309.70</p> <p>Secretary's Expenses £13.00</p> <p>Balance £1461.63</p> <p>Special Events</p> <p>Receipts</p> <p>Interest £1.98</p> <p>Expenses</p> <p>Outdoor Gym £6000.00</p> <p>Fayre Expenses £47.36</p> <p>Balance £11402.23</p> <p>Ringfenced</p> <p>Micro grants £1750</p>	

	Lights £2500 Action Plan/OLE £2969.55	
8	<p>Protocol for Agendas & meetings</p> <p>Linda asked in her report at Octobers meeting.....Could all Community Councilors please discuss & make a decision on how the Secretary should prepare the agenda for monthly meetings. <i>Do we continue with a template agenda updated monthly and as required by the Secretary with info given by Councilors? Or do we only include those items that are emailed to the Secretary? Bearing in mind item 7.1 of our Standing orders</i></p> <p><i>It was suggested by Anne that our agenda has enough detail and again it was agreed that the agenda will be a template with alterations on a monthly basis by the Secretary.</i></p> <p>LG</p>	
9	<p>ACC Internal Emails - Linda</p> <p>Linda asked if any Councillor had an issue with another Councillor or any ACC business then they simply send a polite email to the secretary requesting that the item goes on the agenda & then raise the issue face to face at the meeting.</p> <p>Lesley Baillie has offered her assistance with this ongoing internal email issue and in her offer of support she stated that ".As you know, there is no official role for Clackmannanshire Council in internal cc communication and relationships and I know you looked at 'common sense' standards of communication a while back, but my offer still stands to help facilitate a meeting if you want to look at the specifics arising in your cc this time, rather the general aspects. If you can't find a time that suits all parties, I am open to using other ways of getting everyone's perspectives to converge if not immediately, eventually." I realise none of you have to answer this email and I will not follow this up if I don't hear from all parties.</p> <p>It was agreed that Alva CC would accept Lesley's offer & that we would contact her individually in order to arrange a time to meet. ALL</p>	
10	Convenor Reports	
10.1	<p>Planning & Licencing Applications - Iain</p> <ul style="list-style-type: none"> ● Unit 1 Hillfoots Business Centre - Amendment - first floor office & meeting room changed to labs/document store removed sinks added to labs. ● Croftshaw Road - Amendment - Change size of extension ● Caroline Crescent, Alva - Single storey extension to rear of house ● Dickies Well, Alva - Change to foundations ● 65 Caroline Crescent, Alva - Extension to house to create utility, bedroom (ensuite) and sitting room 	

	<ul style="list-style-type: none"> • 6 Burnbrae Gardens - Alterations to remove external door and install new window and wall below. • Back Road (The Arns) - Change conservatory roof to solid roof • 23 Brookfield Place, Alva - Extension to front of house to enlarge livingroom, bedrooms and create ensuite. 	
10.2	<p>IT & Website - Graham Burt</p> <p>Graham advised there has been and are issues with emails at the moment. This is still being looked into.</p>	
10.3	<p>Environment - Linda</p> <ul style="list-style-type: none"> • EDF ER is pleased to report that Clackmannanshire Council's planning committee voted last week to approve the Burnfoot East Wind Farm proposal. The hard work will continue over the coming weeks with the negotiation of a Section 75 agreement, securing mitigation such as a Habitat Management Plan and financial contributions to the Recreational Enhancement Fund. <p>We are proud of our track record in this area, with our existing operational Burnfoot Hill and Rhodders wind farms, and we look forward to contributing further to the local environment and economy.</p> <p>Community Liaison Group Meetings will be arranged in due course, as soon as we have a handle on timescales for the construction of the project.</p> <ul style="list-style-type: none"> • Possible Community Garden. <p>Linda met with Ea from Greenspace & then Mike Nicol from Clacks Council Land Services to see if we could use some of the land behind Glentana Mill for a community garden area before engaging with the community to see if there was an interest in creating a community garden in Alva.</p> <p>Unfortunately, we have been informed that the uncertain future of the site means we will not be able to get a lease.</p> <p>Based on this information it may be better to investigate an alternative site.</p> <p>Mary suggested another potential site which we will take a look at.</p> <p>Gemma advised that the Alva Academy MacMillan Coffee Morning was a great success. To date the total raised is £41, 039.86 and money is still coming in!</p> <p>A MOP advised that the school has been recognised as the highest non-corporate fundraiser of the year.</p>	
10.4	<p>Education - Gemma</p> <p>No report from Gemma. A MOP advised that the head teacher is retiring.</p>	
10.5	<p>CAPlan - Sandra</p> <p><u>Membership of CAPlan Steering Group.</u></p> <p>After several years as part of the group, Sylvia Hay, has decided to leave. Thanks were extended to Sylvia for her input to the group. Earlier at this meeting Gemma also decided to resign from the group. New member, Sheona</p>	

	<p>Craig was welcomed to the group.</p> <p>Membership of the group is open to any Member of the Public or indeed any Community Councillor.</p> <p><u>Outdoor Gym</u></p> <p>The invoice was sent and paid on 14/10/17. Clackmannanshire Council will arrange purchase and installation for the gym for March 2018.</p> <p><u>Meeting with Julie McGrath from Clackmannanshire Third Sector Interface (CTSI)</u></p> <p>Six members of the CAPLan Group attended the meeting with Julie on Wed 11 October (Sandra, Lynn, Iain, Anne, Sylvia, Donald and Sheona - proxy for Linda). We discussed the setting up of a Community Development Trust for Alva. Julie is meeting with Lynn Molleson from Development Trust Association Scotland (DTAS) to see how they can support a CDT in Alva.</p> <p>Julie mentioned there was another group in Alva also hoping to set up a Development Trust and she asked them to contact the CAPLan Group with a view to working together to avoid a disjointed approach for the community (see item 3 Conflict of Interest). Since then the other group suggested Wed 1 Nov but Julie was unable to find a venue for that date so the CAPLan Group suggested 28 Nov. However, the other group have now decided they no longer wish to meet the CAPLan Group.</p> <p><u>Meeting with Brian Forbes, Customer Services Manager, Clackmannanshire Council – Wed 18th Oct</u></p> <p>The meeting scheduled for 18/10/17 was postponed as several members were unable to attend. It will now take place on 22/11/17.</p> <p>Brian is working on an updated proposal/design regarding the relocation of the CAP / library into Alva Primary School. He has invited Jane Rough, Senior Education Officer, with responsibility for Early Years to the meeting.</p> <p>Julie McGrath from CTSI will also attend to discuss the Community Development Trust.</p>	
<p>11</p>	<p>Events Sub Group Update</p> <p>Lynn advised that everything in place for the Christmas Fayre on Saturday 18th November 1230-1630. Also inviting everyone to come along to Alvas late night Christmas shopping. Some shops opening until 9pm. The CO-OP will have Santa's Sleigh for photo opportunity.</p>	
<p>12</p>	<p>Clackmannanshire Councillors reports</p> <p>Cllr Drummond -</p> <p>Advised Planning proposal for living accommodation and 2 chalets at the Fishery. Citydeal - 4 Projects - (1) Development of a national bird & wildlife Sanctuary, supported by the RSPB</p>	

	<p>(2) Retainment Campus in Sauchie - to improve education (3) Development of Forestmill - Using Thermal Energy (4) Stirling University £25m in West Alloa, a science base and employment</p> <p>Cllr Benny -</p> <p>Mentioned the traffic at beginning of Alva (from Menstrie), a survey was done previously and recorded speeds of between 30.4mph and 35.4mph, which does not raise concerns. Another full audit to be done next year including crossings and speed restrictions.</p> <p>Cllr Clark -</p> <p>*Vapeshed - Trading standards going to visit them, regarding selling to underage. *Fire service is centralising their services, however assurance from the fire service that nothing locally will be shut - however no guarantee on when they will be operating. *Going to arrange another walkabout in the New year. *Alva Glen Hotel Site - Cllr Clark advised he was 'fuming angry' as they advised selling the land on. - Agreed that no further action on this until after New Year. *Education - Joint board being setup with Clack/Falkirk/Stirling & West Lothian.</p> <p>Cllr Balsillie - Advised that there is 26/27 applications for the Alva Academy head teacher position.</p>	
13	AOCB - None	
14	Date of Next Meeting on Mon 11th December 2017 at 7.30pm Community Councillors pre-meeting at 7pm	

APPENDIX 1

Police Report

ALVA COMMUNITY COUNCIL

13/11/2017

INTRODUCTION

I am Police Constable 933 Brentt Chambers, one of two Community Policing officers for the area stationed at Alloa Police Office, the other is PC 247 James Miller. You can contact us by calling 101 or by e-mail at Brentt.Chambers@scotland.pnn.police.uk or James.Miller@scotland.pnn.police.uk.

Over the last month there have been 14 detected crimes and 4 undetected crimes recorded by police.

PRIORITIES

ANTI-SOCIAL BEHAVIOUR

There were 4 recorded incidents of anti-social behaviour in the area, they are as follows;

- 11th October, threatening & abusive behaviour at Southcroft, Alva. This is detected with a female reported to the Procurator Fiscal.
- 24th October, S54 Civic Government (Scotland) Act 1982 (noisy music offence) at Johnstone Street, Alva. This is detected with a male issued with the relevant fixed penalty.
- 3rd November, a racial incident between pupils in Alva Primary School. This is undetected, but there are positive lines of enquiry being followed.
- 7th November, S127 Communications Act 2003 (threatening voice messages) in West Stirling Street, Alva. This is detected with a male reported to the Procurator Fiscal.

VANDALISM

There was 1 recorded incident of vandalism in the area, it is as follows;

- 28th October, a vandalism to a car headlight parked on West James Street, Alva. This is undetected with enquiries ongoing.

VIOLENCE

There was 1 recorded incident of violence in the area, it is as follows;

- 16th October, an assault to injury in The Nethergate, Alva. This is detected with a male being reported to the Procurator Fiscal.

ACQUISITIVE CRIME

There have been 4 recorded incidents of acquisitive crime in the area, they were as follows;

- 16th October, a theft by shoplifting from a premises of Stirling Street, Alva. This is detected with a female reported to the Procurator Fiscal.
- 2nd November, a theft by shoplifting from a premises of Stirling Street, Alva. This is detected with a male reported to the Procurator Fiscal.
- 3rd November, a theft by shoplifting from a premises of Myretoungate, Alva. This is detected with two males reported to the Procurator Fiscal.
- 3rd November, a theft by shoplifting from a premises of Stirling Street, Alva. This is detected with a male reported to the Procurator Fiscal.

ROAD TRAFFIC

- 24th October, S3 Road Traffic Act 1988 (Careless Driving) in Greenhead, Alva. This is detected with a male reported to the Procurator Fiscal.
- 9th November, a female was issued with a fixed penalty for driving a vehicle on West Stirling Street, Alva without a valid MOT.
- 9th November, a school pupil was hit by a vehicle carrying out a reversing manoeuvre in Greenhead, Alva. She suffered no injury and enquiries are ongoing to trace the driver and vehicle. However if anyone has any information regarding this, please contact PC Hencer 1072 at Alva Academy.

It should be noted that traffic offences are routinely detected and dealt with by police without the need for them to be recorded. These offences may appear in the ASB section.

OTHER INCIDENTS OF NOTE

- There were 4 incidents of a domestic nature that resulted in crimes, which are being progressed.
- 27th October, a breach of bail in the Nebit, Alva. This is undetected with enquiries ongoing.

Regarding ongoing issues in The Nebit, Alva, additional patrols are being carried out there when possible.

ANY OTHER COMMUNITY ISSUES

Community police officers have continued in their efforts to address local issues such as anti-social behaviour, parking issues and underage drinking. PC Miller and myself have continued to monitor and enforce speed limits where possible, paying particular attention to the A91, coming from Menstrie, Dalmore Drive and St.Serf's Walk. PC Miller has arranged for consideration of a new deployment of speed strips and data in the village in various areas highlighted.

Regarding traffic issues, since the last meeting there have been 13 calls made to Police Scotland regarding traffic issues in the Alva area, however only 2 of these related to speeding or a concerning manner of driving. Of these, only 1 driver could be traced and warned accordingly regarding their driving.

In response to the concerns raised at the previous meeting regarding youth disorder in Cobden Street, Alva. Police were aware of this and additional patrols were being carried out when possible. There have been 0 calls made to police since the last meeting regarding disorder in Cobden Street.

Community police officers continue to attend in Stirling Street, Alva and at the primary school to address ongoing parking issues and complaints about youths chapping the doors of residential dwellings.

Please continue to report any concerns to police on 101 or directly to ourselves via e-mail.

Facebook and Twitter – Community Messages can be placed on local Police sites via one of the Community Sergeants, who are PS Scott Thomson 378 and PC 653 Graham Cadden. Both are based at Alloa Police Office.

FEEDBACK FROM MEETING