Alva Community Council (ACC)

www.alvacommunitycouncil.org.uk

FINAL Minutes of Meeting

Monday 14 May 2018

Venue: Alva Baptist Church

Sandra Rees – Chairperson Sub Group – Events Sub Group - CAPLan	SR	Lynn Cameron – Vice Chairperson Sub Group – Events Sub Group - CAPLan	LC
Linda Greig - Secretary Convener – Environment Convener – EDF Micro Grants Sub Group - Licensing & Planning Sub Group – Events	LG	Anne Spruce – Treasurer Sub Group – Events Sub Group - CAPlan Sub Group - EDF Micro Grants	AS
Louise Young – Minute Secretary Convenor - Health Centre Patient Group Sub Group - Events	LY	Gemma Waghorn Convenor - Education Convenor - Health (Public Partnership Health Forum) Sub Group - Events Sub Group - IT/Website	GW
Iain Craig Convenor - Licensing & Planning Sub Group - Events Sub Group - CAPLan Sub Group - EDF Micro Grants	ICr	Mary Dalrymple Convenor - Data Protection Sub Group - Events Sub Group - IT/Website	MD
Graham Burt Convenor - IT/Website Sub Group - Events	GB	Robbie Russell Sub Group - Events Sub Group - CAPLan	RR
Kirsty Ryles Sub Group - Licensing & Planning Sub Group – Events Sub Group – IT/Website Community Councillors in attendance – Sand	KR	Linda Kirsty Louise Craham Jain Anne	
Minutes – Louise	ia, Lynr	i, Linua, Kirsty, Louise, Granani, Iani, Anne	

In Attendance:

Members of Public (MOP) x 8

Elected Councillors – Cllrs Benny, Balsillie

Agend a Item	Minutes of Item Discussed	Action By
1	Welcome and Introductions	
	Sandra Welcomed everyone to meeting.	
2	Apologies	
	Apologies from Mary.	
3	Declaration of conflict of interest -	
	Sandra, Louise & Kirsty - Microgrants. Agreed to leave room on discussion.	
4	Minutes of Previous Meeting	

	Proposed by Iain, seconded by Graham	
5	Matters Arising from Previous Minutes - None	
6	Police Report – PC James Millar - Community Police Officer	
	Attached Separately	Linda
7	Office Bearer reports	Linua
7.1	Chairperson report - Sandra Rees	
	Resignations	
	Sandra advised that Robbie Russell has resigned from Alva Community Council.	
	Louise Young has given notice that she will also resign after the June meeting as now has other commitments.	
	Sandra thanked Robbie and Louise for their contribution to Alva Community Council and wished them well for the future.	
	Co-Opting new Members	
	Following discussion it was agreed that Sandra will contact Lesley Baillie for assistance with an advert to Co-opt new members onto Alva Community Council.	
	Breach of Code of Conduct	
	This will be carried forward to the next meeting.	
7.2	Secretary Report - Linda Greig	
	Alva CC Policies we are due to update & review our policies. Policies include, H&S, Equal Opportunities, Protecting Vulnerable People & Safeguarding Young People. We will also have a new data protection policy. The new policy will meet the new guidelines set out by EU General Data Protection Regulation. Alva CC office bearers met with Graham our IT convener & Philip Ward who supports ACC with IT on 2 nd May to discuss the new policy. It was agreed as recommended by the GDPR guidelines that Graham will be the named person for IT data & myself in the role of secretary for our admin records, this will be between now & our AGM in September. The policy needs a few final touches and will be sent out in due course. Everyone present agreed that Graham & Linda are the named persons & that all CCIr's will have ACC email addresses.	
	Community Safety group Following consultation and review of the current Community Wellbeing and Safety Partnership (CWSP) it has been decided to create a separate Community Safety Group which will report into the CWSP.	
	The area commander for Clackmannanshire will take ownership and act as chair of this group and look to drive activity in improving local outcomes for Clackmannanshire.	
	Leslie has asked if anyone would like to be part of this group. This was to be discussed at the JCCF meeting on the 10 th May & the first meeting is tomorrow night.	
	There has been no time available for Alva CC to discuss this until now. After discussion no one from Alva CC has time to join a new group at the moment.	
	Increase in cost of hiring parks & open spaces Alva CC had to pay a £350 bond to Clacks Council for the park & an additional £300 per day to use the grass area around the	

	hall for the Community Fun Day 2018. This has significantly eaten into our funds. It was suggested that these new cost implications were a barrier to CC's in the area organising community events. It was also suggested that this could be an item for the JCCF agenda. This is the latest information from Clacks Council for ACC's booking for the community fun day event Sat 25 th May 2019 "Although there is no cost for the hall, because you do not require Leisure staff to be present, there is a charge for the park for your booking on 25th May 2019 and the new cost, as per Land Services, is £300.00 per day. A bond payment is also applicable and the cost of the bond is £1500.00. The bond is returnable providing there is no damage to the park."	
	Community Empowerment Fund 2018-19	
	1) Alva CC have publicised the Community Empowerment Fund, the Council's capital improvement grant, and the staff's payroll lottery grant.	
	CFSLA Lottery Grants -	
	2) The Clackmannanshire Falkirk Stirling LA payroll lottery fund (this is not a Council grant; it's run by the staff on a voluntary basis) sometimes receives applications from small, unconstituted groups usually looking for small items of equipment which could make a big difference to their members. The lottery committee doesn't want to change the applicant criteria to allow applications from unconstituted groups, but are wondering if community councils, as trusted partners with robust governance standards, would be open to a partnership arrangement with such groups in their respective areas, meaning we would effectively be the applicant / recipient of the grant. There'd have to be a pre-existing relationship, not to mention mutual trust, between the cc and the group. The grant is paid retrospectively. If we are open to this in principle, we could look at the detail and see if we can come up with an arrangement that doesn't burden us but benefits the community activity in your area. It was agreed to find out more from Leslie as to what exactly this would entail.	
7.3	Treasurer Report - Anne	
	Treasurers Report May 2018	
	Ordinary Account	
	Payments	
	£75.50Extra security for the web site	
	Balance £1911.94	
	Special events account	
	Income	
	£1.92 Interest	
	£396.00 Unpresented cheque	
	Payments	
	£66.06cemetery board	
	£24.00Planter flowers	

	£503.05 Balance of band for fun day	
	£350.00 Bond for fun day	
	£33.60Insurance baskets/planters	
	Balance £16247.88	
	Ring fenced	
	£3713.08 Lights	
	£1270.00 Micro grants	
	£2630.40 Action Plan	
	£1360.02 Fun day	
	With the closure of the Royal Bank in Alloa, the account will be transferred to The Bank of Scotland after the fun day.	
8	Convenor Reports	
8.1	Environment including Parks & Alva Glen - Linda Greig	
	Alva Glen Heritage Trust would like to attend one of our meetings to present their management plan for the glen & get some feedback from the community. Everyone agree to invite AGHT to the June meeting.	
	Linda has asked Unpaid Work Case Manager to contact AGHT direct regarding their project of painting the railings in the Glen.	
	Flower barrels It would seem that 3 of the flower barrels were missed by the unpaid work squad during the painting project.	
8.2	Planning & Licensing Applications - Iain Craig	
	 *removal of restrictive Occupancy condition 02 @ Alva House Gardens *Single Storey extensions to front and rear of house @ 22 Brookfield Place *Two storey extension to side of house & single storey extension to rear of house @ 67 Caroline Crescent *Application for a Large Shed @ Alva House - Agreed that Iain will put in a holding objection for more information. 	
	Graham mentioned about a bay at the new Ogilvie houses. Park Street/Erskine Street. This is being used as a parking bay, however encroaches onto the road, not large enough to be used as a parking bay. Cllr Balsillie will look into this.	
8.3	EDF & Alva CC Micro Grants - Linda	
	All were in favor of allocating a micro grant to	
	 Alva Development Trust for resources towards raising the profile of the group. Primary School Class to pay part of the hire of a coach for educational trip. 	
8.4	IT Report - Graham Burt	
	Much busier month since last meeting especially on Facebook again There was a good bit of interaction with the changing over of the Alva Community Development Trust page and after a few adjustments the new page is now up and running as Alva Development Trust, the difference being the word Community being dropped.	

	The biggest impact of all is the Fun Day Event post. As well as Alva groups, I posted it on at least 20 buy and sell groups covering Clackmannanshire, Stirling and Falkirk areas plus Perth, Dunblane and Glasgow North This has resulted in an amazing response. Today's figures are Reach – 36K – 5.6K in last 7 days Viewed – 1.7K – 275 in last 7 days Responded – 104 in last 7 days 101 have said they are going with another 654 interested. Our website has now been upgraded to a higher level of security at the cost of \$99 USD (£75.50) after Wordfence (which is the system that detects malicious attacks) had alerted us of an increase of such attacks which I get. Since the upgrade there have been no attacks.	
8.5	Education - MOP Sheona Craig	
	*As well as the academy being inspected the education management are being inspected as well. *DYW (developing Young Workforce) doing lots of work with schools from primary age up. Looking for parents to help with this giving talks or placement opportunities to school kids in order to help with subject choices / future careers.	
9	Events Sub Committee Update - Lynn Cameron / Sandra Rees	
	Linda asked if we were covered for insurance for the 26 th May as we have not received a certificate as yet. Anne confirmed that we are fully insured for the Fun Day. Road closure signs are up but no formal confirmation. Bollard competition - entries need to be in soon.	
10	Hanging baskets will be up soon.	
10	Community Action Plan - Sandra Rees Sandra introduced Mellisa White, Chairperson of Alva Development Trust (ADT) who attended to give a resume of activities to date. ADT became separate from Alva Community Council (ACC) on 21/03/18 and now have their own Governance. Mellisa advised ADT are working hard behind the scenes to secure Community Asset Transfer of Cochrane Hall and toilets in the park and there would be a Public Meeting soon. Sandra thanked Mellisa for her report and on behalf of ACC wished ADT success with their project.	
	Over the last few months Sandra has reported that the CAPLan Group had evolved into Alva Development Trust (ADT). However, ADT do not wish to take forward all items on the CAPLan agenda as they are currently focussing on Community Asset Transfer of Cochrane Hall and toilets in the park.	
	The original CAPLan Group will resume as a sub-group of ACC with the following members;	
	Community Councillors	
	Sandra Rees (Coordinator), Lynn Cameron, Linda Greig, Anne Spruce, Iain Craig, Graham Burt	
	Members of Public	
	1	

Sheona Craig, Donald Balsillie & David Fraser

Martha Benny responded to an invitation for anyone present to join the group.

The group will focus on the remaining agenda items which are;

1. Alva Community Access Point (CAP/Library) – Relocation to Alva Primary School

At the Clacks Council budget meeting it was decided not to close Alva CAP/Library but to continue with plans to relocate to Alva Primary School. Brian Forbes, Customer Services Manager, Clacks Council is the contact officer for this project and he has confirmed that dialogue will continue.

Five of the CAPLan Group gathered at Alva Academy for a meeting with Brian on Tues 8 May. Unfortunately, Brian didn't attend as he didn't receive confirmation of the meeting.

Sandra is currently liaising with Brain to arrange a meeting with him and Alva Primary School Parent Council, Headteacher, etc.

2. Village and Small Town Initiative (VSTI) – Alva Streetscape Improvements

Four members of the CAPLan Group met with Stuart Crickmar, Clacks Council on Wed 25 April regarding the plans to upgrade Alva Town Centre in 2018/19 using £650,000 Clacks Council have budgeted for this. Stuart explained that many of his 2017 applications to the Scottish Government Regeneration Capital Fund for other towns have been refused as they won't fund simple refurbishment. They will only assist if our project has a social economic impact.

Alva's upgrade has moved forward to 2018/19 as there has been a delay with Tillicoultry. Alva was originally before Tillicoultry so we have simply regained our original position. However, this means that the clock is ticking as agreement will need to be reached on what is to be done with the £650,000 and work allocated to contractors by 31/03/19. Cllr Balsillie is going to speak to Stuart regarding this as considers it unfair that we are now having to rush to make decisions.

3. Outdoor Gym Official Opening, Saturday 14 April

Alva now has an Outdoor Gym in the town's Cochrane Park where you will have a beautiful view of the Ochil Hills and can listen to birds singing while using the 6 pieces of gym equipment.

Alva's very own Kenny Cook said a few words about the benefits of physical exercise before 'cutting the ribbon' at the Official Opening of the gym where a crowd of approx. 50 people turned up for the ceremony. Kenny, who is now the Active Community Officer, Clackmannanshire Council, is a well known athlete who won the Hill Race at Alva Games in 1986, completing the Senior race in 19 minutes 30 seconds and prior to that he won the Junior Hill Race in 1981 and 1982.

Alva Community Council was given over £5000 from Ochil Leisure Enterprise group following the closure of Ochil Leisure Centre (a.k.a. Alva Swimming Pool) and thought it appropriate to use it for an outdoor gym project. A further grant of £2000 was received from EDF Burnfoot Hill Community Fund and meant that we could enlarge the size of the project.

There are well documented health benefits from the combination of fresh air and exercise as well as increased social interaction, sensory stimulation and fun. The Outdoor Gym is aimed at those aged 14 or over or 1.4 meters in

	height (4' 7") and will contribute to the promotion of physical activity by providing readily available and enjoyable ways to exercise in the park, overcoming barriers to exercise such as cost and accessibility.	
	Alva Community Council would like to thank Clackmannanshire Council's Landscape Design Officer, Mike Nicoll who has worked with the group giving advice and guidance on choice of equipment, location, etc, and secured a good price for equipment using the Councils procurement arrangements.	
	Alva's Community Action Plan was published in Sept 2015 by the Community Council following consultation where everyone in each Alva household was invited to take part in a survey. The following are quotes;	
	'The parks in Alva could be developed further to attract more visitors adding attractions such as an outdoor gym'	
	'There is a strong desire for further investment in sports and leisure facilities within the town'.	
	The Community Action Plan (CAPLan) can be viewed online at www.alvacommunitycouncil.org.uk The CAPLan Group is made up of some Alva Community Councillors and members of the Alva community. Anyone wishing to join the group or find out more please email info@alvacommunitycouncil.org.uk	
	CCTV for Outdoor Gym Location – EDF Application	
	On the evening of the official opening of the gym there was anti-social behaviour in Cochrane Park whereby glass bottles were smashed against the walls of the toilet block which is near the new gym equipment.	
	Graham spoke to PC James Millar and Ian Doctor, Services Manager, Clacks Council who on 18/04/18 gave consent in principle for a portable CCTV unit to monitor potential damage and anti-social behaviour near the gym. He wants an agreement setting out details of the unit, its location and details of the person responsible for its operation and signed acceptance that the same person has responsibility for compliance with Data Protection and the code of practice for surveillance cameras and personal information. Clacks Council may wish the agreement to state that they have a right to request removal of the unit should there be any problems with its use and to accommodate maintenance of the park / trees.	
	Lynn has now submitted an EDF application for funding for the CCTV camera	
	There is £2630.40 in the CAPLan fund in the bank. Approx £1500 is remaining funding received for the gym and is ring-fenced for that purpose.	
	It was agreed to give $\pounds1000$ to ADT, a contribution for the management of the toilet block in Cochrane Park. This is the $\pounds1000$ given to the CAPLan Group by Clacks Council on completion of the Action Plan in 2015 and was to be used to support a community project.	
11	Clackmannanshire Councillors Reports	
	Cllr Balsillie - CEO Council wasn't appointed and is being re-advertised £650K allocated to CAPlan, council can work with community to upgrade street. Discussions needed and planning.	
	Cllr Benny - 20mph Speed limit passed school (Brook Street) will go ahead - no date as yet.	

PLANNING AND BUILDING STANDARDS REPORT AFTER SITE VISITS BY Planning and Building Standards Team Leader and Cllr Dave Clark

Brook Street development sites - I can confirm that is my understanding that these sites have recently been purchased following an extensive marketing period. I would hope that this change in ownership is an indication that the development potential of the sites may now be realised. I can confirm that the Council will support this in the consideration of future development proposals.

Brook Street residential caravan - I can confirm that the Council has recently notified the owner that the caravan should be removed from the site.

East Stirling Street (Berryfield works) site - An application has now been received for this site (reference 18/00108/FULL) and will appear on the first available weekly bulletin once it has been validated. Issues relating to pedestrian and vehicular access to the site that you raised at our meeting will be considered as part of the application assessment.

Former Alva Hotel site - I can confirm that the Council has, and will continue, to approach the landowner seeking to improve the visual amenity of the site until redevelopment takes place. I can also advise that proactive steps are being taken to encourage redevelopment to take place as soon as is possible however you will appreciate that the Council cannot force development to commence.

In terms of our discussions in relation to your more general concerns of vacant commercial premises, stalled development sites and environmental quality I can provide you with the assurance that your concerns are at the forefront of the Councils mind in respect of the preparation of the emerging Local Development Plan and in Development Management and Building Standards matters.

ROADS

Potholes on road along Myretoungate, Alva - I have advised the Roads section of the Council of your concerns in respect of road conditions at this and the following locations;

Potholes along Cobblecrook Place

Potholes along Brook Street at entrance to Alva Glen

New roundabout formation along the A91 in Alva - I am advised that the Council has committed to a review of the hillfoots road route (including this section) in 2019/20. The review will consider traffic calming and pedestrian crossing provision, amongst other considerations, along this route.

New roundabout request at East Stirling Street (Berryfield works) site - as advised in my response to planning matters an assessment of the most suitable form of vehicular access to this site will be subject to detailed consideration during the planning application assessment.

Dumyat Road street name sign has fallen off wall - I have advised the Roads section of this issue.

Request for traffic calming measures in Dumyat Road and St Serf's Walk - I have

13	Community Councillors pre-meeting 7.30pm Public Meeting	
13	MOP - asked about the Alva Glen Hotel site - Sandra advise that the site is up for sale again for £160k. Allanwater homes wanting to purchase & build 18 dwellings with 100% parking. Date of next meeting 11th June 2018 7.30pm Public Meeting	
	MOP - asked about the piece of land that has to be given back to Alva, where the Ogilvie houses are being built - Sandra advised that it is being used at present however should be given back once complete.	
12	АОСВ	
	Fly tipping at Ochil Road/Brook Street corner and opposite in DM Hall marked development sites - I have advised the Environmental Health section of your concerns of fly tipping at these locations. However as advised above I am hopeful that the recent sale of these sites will assist in resolving current and future fly tipping occurrences at these locations.	
	ENVIRONMENTAL HEALTH	
	General concerns relating to the presence of weeds in the Alva area remaining as a result of inadequate grounds maintenance	
	Weeds along landscaping in Myretoungate, Alva	
	LAND MAINTENANCE	
	Council vehicle driving on grass between litter bins in Cochrane Park	
	Frequency of litter bin and dog fouling bin emptying	
	General litter picking concerns in Alva	
	Road sweeping along Myretoungate, in Cochrane Park and generally in Alva	
	STREETCARE	
	Your concerns in relation to the following issues are currently being considered as part of a wider Council briefing paper seeking to establish best service provision with current Council resources. My understanding is that you will be discussing this further with Gary Dallas at some time in the near future.	
	Parked cars causing obstruction on B908 at entrance to Alva - I have advised the Roads section of this issue.	
	Main Street, Tillicoultry unsatisfactory road repairs following work by statutory undertakers - I have advised the Roads section of this issue.	
	advised the Roads section of this issue.	

ALVA COMMUNITY COUNCIL 14/05/2018

INTRODUCTION

I am Police Constable 1046 Dawn Grant, one of two Community Policing officers for the area stationed at Alloa Police Office, the other is Police Constable 247 James Miller. You can contact us by calling 101 or by e-mail at Dawn.Grant@scotland.pnn.police.uk or James.Miller@scotland.pnn.police.uk.

Over the last month there have been 16 crimes recorded by Police Scotland. There have been 5 detected crimes and 11 undetected crimes, some of which are still under investigation.

PRIORITIES

ANTI-SOCIAL BEHAVIOUR

There were 2 recorded incidents of anti-social behaviour in the area, they were as follows;

- On 18th April Queen Street, Alva, a female acted in a threatening manner towards her neighbour. She has been charged and reported for the matter.
- On 2nd May at The Nebit, Alva, a female was found to be shouting and swearing in the street, and has been charged and received a recorded warning for her behaviour.

VANDALISM

There were 2 recorded incidents of vandalism in the area, they were as follows;

- Twice between 28th March and 16th April at East Stirling Street, a male has damaged a greenhouse by throwing stones at it. The male has been identified and officers are making efforts to trace him and charge him with the offences.
- On 21st April at East Stirling Street, a suspect has removed a coping stone, and caused it to smash on the ground. The male has not yet been identified.

VIOLENCE

There was 1 recorded incidents of violence in the area, it was as follows:

- On 16th April at the Co-op, a customer was assaulted by a male known to him, as he left the shop. Police are making effort to trace and charge the suspect with the assault.

ACQUISITIVE CRIME

There were 7 recorded incidents of acquisitive crime in the area, they were as follows;

- On 10th April at East Stirling Street, Alva, a resident was offering an item for free on Gumtree. A suspect attended while the resident was at his work, and collected the free item. While he was there, he has also taken other items from the garden and failed to return them. Officers are following a positive line of enquiry to identify the suspect.
- On 12th April at Co-op, a male has stolen a number of items from the shop. Enquiries are still on going to identify the male.
- On 17th April at Stirling Street, Alva, a female stopped in the street to remove her phone and purse from her handbag. As she was holding these items, a male has ran up to her and

snatched them from her hand. The suspect was chased a short distance, before he was lost from sight. Despite a huge police presence in the area immediately after it was reported, the male was not traced at the time. Police are still following some positive lines of enquiry to identify the culprit.

- On 28th April at Premier Store, Myretoungate, 2 teenage suspects stole some food items, and when confronted by a staff member, the youths became aggressive. Enquiries are still on going to identify the suspects.
- On 4th May at the Co-op, a male stole a quantity of food items. He has been traced, charged and reported for the matter.
- On 5th May at Wharry Road, a mountain bike was stolen from a garden. The owner of the bike has named the suspects responsible, and enquiries are ongoing to trace them.
- On 8th May at The Nethergate, a male has reported having his house keys stolen. He had gone out for a number of hours, and left his keys under the bin while he was away. On returning home, he found the keys to be missing, however no one has gained access to his house. Enquires are ongoing to identify the suspect responsible.

ROAD TRAFFIC

There were 2 recorded incident of a road traffic offences in the area, they were as follows:

- On 10th April at East Stirling Street, a car has been struck by another vehicle and the driver has failed to provide their details. Enquiries are ongoing to identify the driver of the offending vehicle.
- On 2nd May at Stirling Street, a car was parked on the road and while the driver was away from her vehicle, another car has struck it and drove off without leaving their details. Enquiries are ongoing to identify the driver and vehicle.

It should be noted that traffic offences are routinely detected and dealt with by police without the need for them to be recorded. These offences may appear in the ASB section.

OTHER INCIDENTS OF NOTE

There was one domestic incident in Alva, where the perpetrator was arrested and reported for assault, threatening behaviour and sending offensive messages.

There has been increased police presence around Alva Primary School during pick up and drop off times, to ensure parents are parking legally. This has resulted in parents being offered advice for safer parking and fixed penalty tickets have been issued where necessary.

During police patrols, a male was seen on a bicycle near to the Woodland Park, Alva. Due to him smelling strongly of cannabis, he was subjected to a stop search and found to be in possession of controlled drugs. The male will be reported for the matter.

ANY OTHER COMMUNITY ISSUES

PC Miller and PC Grant will be continuing their efforts to address local issues such as anti-social behavior, inconsiderate and dangerous parking and underage drinking. Efforts have also been made to encourage safe and considerate driving practices.

The Clackmannanshire Community Team will continue to target local drug dealers utilising intelligence received from the community. This intelligence is essential to enable officers to act against those involved and we encourage any information to be passed to the police or via Crimestoppers.

Please continue to report any concerns to police on 101 or directly to ourselves via e-mail.

Facebook and Twitter – Community Messages can be placed on local Police sites via one of the Community Sergeants, who are PS Scott Thomson 378 and PC 653 Graham Cadden. Both are based at Alloa Police Office.

FEEDBACK FROM MEETING