

**Minutes of Meeting**

**Monday 11 June 2018**

**Venue: Alva Baptist Church**

<b>Sandra Rees – Chairperson</b> Sub Group – Events Sub Group - CAPLan	<b>SR</b>	<b>Lynn Cameron – Vice Chairperson</b> Sub Group – Events Sub Group - CAPLan	<b>LC</b>
<b>Linda Greig - Secretary</b> Convener – Environment Convener – EDF Micro Grants Sub Group - Licensing & Planning Sub Group – Events	<b>LG</b>	<b>Anne Spruce – Treasurer</b> Sub Group – Events Sub Group - CAPLan Sub Group - EDF Micro Grants	<b>AS</b>
<b>Louise Young – Minute Secretary</b> Convener - Health Centre Patient Group Sub Group - Events	<b>LY</b>	<b>Gemma Waghorn</b> Convener - Education Convener - Health (Public Partnership Health Forum) Sub Group - Events Sub Group - IT/Website	<b>GW</b>
<b>Iain Craig</b> Convener - Licensing & Planning Sub Group - Events Sub Group - CAPLan Sub Group - EDF Micro Grants	<b>ICr</b>	<b>Mary Dalrymple</b> Convener - Data Protection Sub Group - Events Sub Group - IT/Website	<b>MD</b>
<b>Graham Burt</b> Convener - IT/Website Sub Group - Events	<b>GB</b>	<b>Kirsty Ryles</b> Sub Group - Licensing & Planning Sub Group – Events Sub Group – IT/Website	<b>KR</b>
<b>Community Councillors in attendance</b> – Lynn, Linda, Louise, Iain, Anne, Gemma			<b>Minutes</b> – Louise

**In Attendance:**

Members of Public (MOP) x 8

Elected Councillors – Cllrs Benny, Balsillie

<b>Agenda Item</b>	<b>Minutes of Item Discussed</b>	<b>Action By</b>
<b>1</b>	<b>Welcome and Introductions</b> Lynn Welcomed everyone to meeting.	
<b>2</b>	<b>Apologies</b> Apologies from Sandra, Graham, Kirsty & Mary	
<b>3</b>	<b>Declaration of conflict of interest -</b> None	
<b>4</b>	<b>Minutes of Previous Meeting</b> Proposed by Iain, seconded by Linda	
<b>5</b>	<b>Matters Arising from Previous Minutes - None</b>	

6	<p><b>Police Report – PC James Millar - Community Police Officer</b></p> <p>Attached Separately</p>	Linda
7	<p><b>Presentation -Alva Glen Heritage Trust Management Plan for Alva Glen.</b></p> <p>An informative presentation was given by Claire Templeton (Chair) &amp; Glyn Edwards (Vice Chair).</p> <p>Sheona Craig advised that the kids that are doing their Duke of Edinburgh could maybe get involved and help with the projects.</p>	
8	<p><b>Office Bearer reports</b></p>	
8.1	<p><b>Chairperson report - Sandra Rees read by Lynn Cameron</b></p> <p><b>Breach of Code of Conduct</b></p> <p>As Sandra not present this will be carried forward to the next meeting.</p> <p><b>Amended Standing Orders and Code of Conduct with new Communication Guidelines</b></p> <ul style="list-style-type: none"> <li>• At the April meeting ACC the amended Standing Orders and Code of Conduct with new Communication Guidelines were adopted subject to some minor corrections which have now been done.</li> <li>• Clackmannanshire Council have now approved the Standing Orders.</li> <li>• There is no requirement for Clacks Council to approve amendments to the Code of Conduct or new Communication Guidelines.</li> <li>• With immediate effect all Alva Community Councillors are subject to the provisions of these documents. (Details of the amendments are listed in the April minutes)</li> </ul> <p><b>Co-opting New Community Councillors</b></p> <p>Lesley Baillie, Community Planning Adviser, has confirmed ACC has scope to co-opt 3 Community Councillors (we have 9 community Councillors left who were elected in 2016 i.e. none have been co-opted so we can now co-opt a third of that = 3)</p> <p>Co-option is now treated more like an election since the new Scheme for the Establishment of Community Councils April 2018 was approved by Clacks Council on 12/04/18. ACC will need to agree the procedure and advert in advance and make sure we make it easy for the whole Alva public to be aware of the vacancies.</p> <p>Lesley has sent some guidance and it was agreed that Sandra will look at this over the next few weeks and communicate with other community councillors via email during summer recess.</p> <p><b>AGM – Monday 8 October 2018</b></p> <p>It was agreed that the Alva Community Council AGM will be on Monday 8<sup>th</sup> October 2018. This is a month later than usual so that any new co-optees will have the opportunity to meet everyone before having to vote on Office Bearers, etc at the AGM.</p>	
8.2	<p><b>Secretary Report - Linda Greig</b></p> <p><b>Fun Day...</b>Linda thanked all the volunteers who supported ACC with the funday</p>	

all the support received from everyone involved is appreciated.

**Date for Next Health meeting** ... if no one is able to attend Louise will forward on the notes to ACC.

**Insurance docs.....**Linda will ask LB for a copy of the insurance certificates for ACC. LG

**GDPR.....**ACC updated Policy all present agreed to adhere to the updated policy.

**Bond for funday.....**Linda is to ask LB to include this as an item to be discussed at the next JCCF. LG

It seems that not all Clackmannanshire Community Councils are being asked to follow the same requirements for organizing events for the community by Clackmannanshire Council. The next JCCF meeting is 23<sup>rd</sup> August.

**Correspondence.....**We received a letter asking when the two houses & part of Johnstone park were acquired for school expansion, when was the site sold for development & were the "Critchell Down Rule"s applied. Linda will gather this Information from ACC minutes and reply.

**Outstanding ACC issues update.**

- Benches for Alva to Tillicoultry leisure route...still awaiting a reply from Clackmannanshire Council. (CC)
- Street signs Craigleith Terrace ..... ..CC are chasing this up. Should be ready.
- Bus stop.....East Stirling Street adjacent to Norton Street.....CC confirmed they will not be moving the bus stop.
- Bus stop notice board.....Linda will ask if it's possible to have access to one of the bus stop boards on Stirling Street.  
LG
- Westhaugh caravan site.....ACC will be invited to a site visit in autumn.

**Clacks project.....**Clackmannanshire Council and Police Scotland is exploring the possibility of co-locating police operations in Clackmannanshire at Kilncraigs, Alloa.

In particular, both organisations would like to know the views of tenants, local residents and Community Councils.

They invite you to [read our frequently asked questions and provide your thoughts on our online survey.](#) The consultation runs from Friday 1st June to Tuesday 31st July 2018. ....*paper copies will be made available if you ask at the local library.*

**City deal.....A total of £90.2m is being invested into Stirling and Clackmannanshire by the Scottish and UK governments.**

The £45.1m from each government is part of the City Region Deals, which are designed to drive economic growth.

The investment will support a new International Environment Centre and a new Aquaculture Innovation Hub.

It will also help develop tourism and culture, and fund a £2m digital district and the creation of digital hubs in Callander and Alloa.

The Scottish government also announced an extra £5m of funding to deliver a

	<p>new business park at Kildean and to support the next stage of development of proposed new infrastructure at Callander.</p> <p>The deal will see land owned by the Ministry of Defence released to the council for housing and business, and there will be support for disadvantaged groups in Clackmannanshire to access work.</p> <p>The two governments will work in partnership with Stirling and Clackmannanshire councils.</p> <p><b>update from Councilors during their report</b></p>																																																				
<b>8.3</b>	<p><b>Treasurer Report - Anne</b></p> <p><b><u>Treasurers Report June 11<sup>th</sup> 2018</u></b></p> <p><u>Ordinary Account</u></p> <table> <tr> <td>Expenses</td> <td>Hi Vis vests</td> <td>19.96</td> </tr> <tr> <td></td> <td>Banner/ business cards</td> <td>44.00</td> </tr> <tr> <td></td> <td>Extension cable</td> <td><u>13.00</u></td> </tr> <tr> <td></td> <td></td> <td>£76.96</td> </tr> <tr> <td>Balance</td> <td>£1834.96</td> <td></td> </tr> </table> <p><u>Special Events</u></p> <table> <tr> <td>Income</td> <td>Fun Day</td> <td>2934.70</td> </tr> <tr> <td></td> <td>Website security</td> <td>75.50</td> </tr> <tr> <td></td> <td>Light boxes</td> <td>70.50</td> </tr> <tr> <td></td> <td>EDF grant Xmas 18</td> <td>2500.00</td> </tr> <tr> <td></td> <td>Return of bond</td> <td><u>350.00</u></td> </tr> <tr> <td></td> <td></td> <td>£5930.70</td> </tr> <tr> <td>Expenses</td> <td>Fun day</td> <td>1000.23</td> </tr> <tr> <td></td> <td>Microgrants</td> <td><u>500.00</u></td> </tr> <tr> <td></td> <td></td> <td>1500.23</td> </tr> <tr> <td>Balance</td> <td>£20, 678.35</td> <td></td> </tr> </table> <p>Ring fenced</p> <table> <tr> <td>Lights</td> <td>6213.08</td> </tr> <tr> <td>Microgrants</td> <td>770.00</td> </tr> <tr> <td>Action plan</td> <td>2630.40</td> </tr> </table>	Expenses	Hi Vis vests	19.96		Banner/ business cards	44.00		Extension cable	<u>13.00</u>			£76.96	Balance	£1834.96		Income	Fun Day	2934.70		Website security	75.50		Light boxes	70.50		EDF grant Xmas 18	2500.00		Return of bond	<u>350.00</u>			£5930.70	Expenses	Fun day	1000.23		Microgrants	<u>500.00</u>			1500.23	Balance	£20, 678.35		Lights	6213.08	Microgrants	770.00	Action plan	2630.40	
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<b>9.1</b>	<p><b>Planning &amp; Licensing Applications - Iain Craig</b></p> <ul style="list-style-type: none"> <li>• 62 George Street, Alva - Proposal Alterations, partial demolition of external wall and single storey extension to rear of house.</li> <li>• 20 Cleuch Drive, Alva - awaiting decision.</li> <li>• East Stirling street, ALva - Proposal, erection of 104 houses with associated infrastructure and landscaping</li> </ul>																																																				

<p><b>9.2</b></p>	<p><b>IT - Graham Burt read by Louise</b></p> <p>This month has been very busy mainly due to the Fun Day. The activity on the Facebook post was nothing short of amazing, even getting likes and shares from as far away as Glasgow and Perth Buy and Sell pages I had posted to.</p> <p>I created a picture album on Facebook just for the Fun Day and I would like to thank the people who shared their own photos in it. However, what I did discover from that was that other than the one that was taken out on the main road on traffic duties at the very beginning, no photos were taken of me in my Jack Sparrow outfit 😞</p> <p>New ACC email addresses were created for all CC's who didn't already have one. Only four out of the nine sent out have been changed. Sandra messaged me to say she attempted to get hers done but couldn't complete it before going on her break.</p>	
<p><b>9.3</b></p>	<p><b>Education - Gemma</b></p> <p>Nothing from Gemma.</p> <p>Sheona Craig informed as follows:</p> <ul style="list-style-type: none"> <li>● New ties for academy, voted for the black option.</li> <li>● Exams are finished. The academy looking for information from parents re wider achievement so that they have more information for award nominations.</li> <li>● School trips ongoing with a group going to Costa Rica rather than Nicaragua (due to political unrest), Alton Towers / Jaguar factory / Cadbury Factory</li> <li>● Sheona is going to speak to academy about ambassador schools. This will lead to extra qualifications for the children. For Example core PE can provide a SQF qualification.</li> </ul>	
<p><b>10</b></p>	<p><b>Events Sub Committee Update</b></p> <p>A meeting has to be organised by email for a debrief for Fun day</p>	<p>ALL</p>
<p><b>11</b></p>	<p><b>Community Action Plan - Sandra Rees</b></p> <p>The CAPlan Group comprises the following members;</p> <p><b>Community Councillors</b></p> <p>Sandra Rees (Coordinator), Lynn Cameron, Linda Greig, Anne Spruce, Iain Craig, Graham Burt</p> <p><b>Members of Public</b></p> <p>Sheona Craig, Donald Balsillie, David Fraser &amp; Martha Benny.</p> <p>One other person has indicated they wish to join the CAPlan Group and Sandra will arrange for them to be invited to the next CAPlan meeting.</p> <p><b>1. Alva Community Access Point (CAP/Library) – Relocation to Alva Primary School</b></p> <p>At the Clacks Council budget meeting at end of March it was decided not to close Alva CAP/Library but to continue with plans to relocate to Alva Primary School. Brian Forbes, Customer Services Manager, Clacks Council is the contact officer for this project and some members of the CAPlan met him and Eileen</p>	

Turnbull (Service Manager, Education Services) on Wed 23 May. Some of the meeting was onsite at Alva Primary before it closed at 6.15pm as we were having difficulty visualising works from drawings, and the remainder of the meeting was at Alva Academy from 7pm.

The following is an update from Eileen Turnbull of 08/06/18

*Following the meeting with the Community Council on 23rd May the architects and engineers were asked to look at the feasibility of creating one larger space in the library that could be subdivided into two rooms as required, They were also asked to reduce the size of the meeting room and incorporate space for storage for the Community Council's filing cabinet within the library space. The reception desk and IT layout were then to be adjusted accordingly.*

*A concept sketch was sent at the end of May and a draft drawing returned which indicated that the wall can be removed and sliding doors inserted. The additional costs for this are still being verified but are approximately £25,000. These costs will impact on other aspects of the project and postpone some of the refurbishment work planned in the school this summer. The architects have been instructed to undertake the necessary changes to the plans to progress this change.*

*The site compound for the works at Alva Primary School for Maxi construction will be prepared week beginning the 25th of June and they will commence on site on week beginning the 2nd of July pending full contractual document sign off.*

*There are a number of other areas within the school that are being refurbished and those too will start in July. The classroom works will be completed for the return of the pupils in August.*

*Maxi Construction will also be commencing on works to the car park and the creation of additional parking to the frontage of the school throughout the summer. The updated programme for the opening of the library and additional parking is being revised to take into consideration the changes.*

*It is planned to hold a drop in session in the school over an afternoon and early evening session week commencing the 25th of June. There will be ongoing class talks and discussions at school level separate from this to reflect the works impacting on the school and to raise awareness of site safety for pupils and users of the building.*

## **2. Village and Small Town Initiative (VSTI) – Alva Streetscape Improvements**

Four members of the CAPLan Group met with Stuart Crickmar, Clacks Council on Wed 25 April regarding the plans to upgrade Alva Town Centre in 2018/19 using £650,000 Clacks Council have budgeted for this. Stuart explained that many of his 2017 applications to the Scottish Government Regeneration Capital Fund for other towns have been refused as they won't fund simple refurbishment. They will only assist if our project e.g. creates jobs, social engagement, etc

Alva's upgrade has moved forward to 2018/19 as there has been a delay with Tillicoultry. Alva was originally before Tillicoultry so we have simply regained our original position. However, this means that the clock is ticking as agreement will need to be reached on what is to be done with the £650,000 and work allocated to contractors by 31/03/19.

Cllr Balsillie is unhappy that ACC are now being rushed and was going to speak

	<p>to Stuart regarding this.</p> <p>Cllr Balsillie is going to assist the CAPLan Group to apply for some Community Grant money from Council, perhaps for some design support for public realm- car parking - signage- visualisations etc.</p> <p><b>CCTV for Outdoor Gym Location – EDF Application</b></p> <p>The EDF application has been successful. We await a response from Police regarding the type of CCTV we should have.</p>	
<b>12</b>	<p><b>Clackmannanshire Councillors Reports</b></p> <p>Cllr Benny -</p> <ul style="list-style-type: none"> <li>● Agreed police let us down on the fun day with the closure of the road. Lynn advised Sgt Derek Simpson apologised, advised all procedures were done correctly and passed to local police, where something went wrong.</li> <li>● Primary School 20mph signs - large ones still to be placed.</li> <li>● City Deal - MP Luke Graham to get a fair bit to use in Ochil &amp; South Perthshire £8m -Needs to work out what to do with it within next year.</li> </ul> <p>Cllr Balsillie -</p> <ul style="list-style-type: none"> <li>● Revised Capital Programme, Advised there is no rush, there needs to be proper consultation.</li> <li>● Car parking at school, needs further discussion with roads dept.</li> <li>● Allanwater homes live application - make sure footpath to highschool and possibly a crossing from them in front of Hanover House - Iain is going to request this.</li> <li>● Cycle Route being designed from Alva to Alloa.</li> <li>● Education asked to look at school estate during holidays for future planning.</li> <li>● City Deal - International Environmental centre - site zoned is Alloa South (West of Weir Pumps) - looking at acquiring further farmland.</li> <li>● Helen Lewis meeting ADT on Friday re: Cochrane Hall “try before you buy” phase.</li> <li>● Still lots of savings to be made in the next 2 years.</li> </ul>	
<b>13</b>	<b>AOCB</b>	
<b>14</b>	<p><b>Date of next meeting 10th September 2018 7.30pm Public Meeting</b></p> <p><b>Community Councillors pre-meeting 7pm</b></p> <p><b>AGM Will be held on the October Meeting.</b></p>	

## ALVA COMMUNITY COUNCIL

11/06/2018

### INTRODUCTION

I am Police Constable 1046 Dawn Grant, one of two Community Policing officers for the area stationed at Alloa Police Office, the other is Police Constable 247 James Miller. You can contact us by calling 101 or by e-mail at [Dawn.Grant@scotland.pnn.police.uk](mailto:Dawn.Grant@scotland.pnn.police.uk) or [James.Miller@scotland.pnn.police.uk](mailto:James.Miller@scotland.pnn.police.uk).

Over the last month there have been 11 crimes recorded by Police Scotland. There have been 8 detected crimes and 3 undetected crimes, some of which are still under investigation.

### PRIORITIES

#### ANTI-SOCIAL BEHAVIOUR

There was 1 recorded incident of anti-social behaviour in the area, as follows;

- On 16<sup>th</sup> May at James Street, Alva, a male acted in a threatening manner by shouting, swearing and making threats. The male was traced shortly after and has been reported for his conduct.

#### VANDALISM

There were 4 recorded incidents of vandalism in the area, they were as follows;

- On 16<sup>th</sup> May at Beauclerc Street, Alva, trellis from the top of a fence was pulled off. This has been witnessed by a neighbour, and enquiries are ongoing to identify the suspect.
- On 25<sup>th</sup> May at Johnstone Street, Alva, a female smashed windows on a summer house and pulled shelves from the internal wall. The female was identified and has been charged and reported for the matter.
- On 28<sup>th</sup> May, near to Alva House, a group of teenagers threw stones at a window, and caused it to smash. Enquiries are ongoing to identify who the youths are.
- On 2<sup>nd</sup> June at East Stirling Street, Alva, a parked car was scratched, causing damage. Enquiries are ongoing to establish who is responsible.

#### VIOLENCE

There were 2 recorded incidents of violence in the area, they were as follows:

- On 30<sup>th</sup> May at Alva Academy, 2 female pupils assaulted another female pupil by pushing and kicking her, causing her a minor injury. Both of those responsible have been charged and reported for the matter, which was dealt with by the school based officer.
- On 8<sup>th</sup> June at Queen Street, Alva, a male assaulted his neighbour by pulling her hair and acted in a threatening manner. He was traced, charged and reported for his behaviour.

#### ACQUISITIVE CRIME

There were 2 recorded incidents of acquisitive crime in the area, they were as follows;

- On 14<sup>th</sup> May at The Nebit, Alva, a female was drinking in a flat, and while the owner was unaware, she has taken some clothing and money. The female has been identified.
- On 15<sup>th</sup> May at The Nebit, Alva, the same female was within the common close and stole some items which were being stored there, and caused damage to a decorative flower pot. She was traced soon after and arrested for both offences, and both matters have been reported.

#### ROAD TRAFFIC



There were no recorded incidents of road traffic offences in the last month.

**It should be noted that traffic offences are routinely detected and dealt with by police without the need for them to be recorded. These offences may appear in the ASB section.**

### **OTHER INCIDENTS OF NOTE**

There was one domestic incident in Alva, where the perpetrator was arrested and reported for an incident involving two assaults and threatening behaviour.

Following an incident in Falkirk, local police were asked to look out for a vehicle which had been used by 2 male suspects. The vehicle was traced by local officers on Stirling Street, Alva, and they were arrested in relation to the Falkirk matter. The males were also found to be in possession of controlled drugs.

There are still increased police patrols around Alva Primary School (and nursery) during pick up and drop off times, to ensure parents and carers are parking responsibly.

In relation to the theft of a purse and phone from an elderly female on 17<sup>th</sup> April, a general search warrant was craved and executed at a flat in Alva. The stolen property was not found, but there are still other positive lines of enquiry.

### **ANY OTHER COMMUNITY ISSUES**

Clackmannanshire Council and Police Scotland are exploring the possibility of co-locating police operations in Clackmannanshire at Kilncraigs, Alloa.

The aim of the proposal is to enhance the extensive partnership working which is already in place between the two organisations, and deliver public services which meet the needs of our local communities in a more integrated way.

Police Scotland is committed to maintaining a presence within local communities, and recognises that having accommodation at Kilncraigs can deliver enhanced local visibility and accessibility for the community. This proposal could provide better opportunities to deliver shared priorities by delivering important local services more effectively while maintaining value for money.

**There is a public consultation currently on going and everyone is encouraged to fill out the online form.**

The Clackmannanshire Community Team will continue to target local drug dealers utilising intelligence received from the community. This intelligence is essential to enable officers to act against those involved and we encourage any information to be passed to the police or via Crimestoppers.

Please continue to report any concerns to police on 101 or directly to ourselves via e-mail.

Facebook and Twitter – Community Messages can be placed on local Police sites via one of the Community Sergeants, who are PS Scott Thomson 378 and PC 653 Graham Cadden. Both are based at Alloa Police Office.

### **FEEDBACK FROM MEETING**